



Minutes of the Studham Parish Council Annual Meeting and General Meeting
Held at Studham Scout HQ
on
Tuesday 5th May 2026

Part A – Annual Meeting

	<u>Councillors Present:</u> Lola Harris (LH), Chris Morrell (CM), Jennifer Rushmer (JR), Tejinder Dhaliwal (TD), Mo Rashid (MR) <u>Also in attendance:</u> Clerk – Brian Mew (BM) Central Bedfordshire Council (CBC) Ward Councillor – Kevin Collins (KC) 25 Members of the Public (MoP)	
17/202627	APOLOGIES FOR ABSENCE Central Bedfordshire Council (CBC) Ward Councillor – Vicky Malone (VM) Councillor Jason Jackson (JJK)	
18/202627	ELECT A CHAIRMAN FOR THE ENSUING YEAR LH was elected as Chairman for the ensuing year. 1 vote against.	
19/202627	DECLARATION OF OFFICE – CHAIRMAN LH signed the Declaration of Office of Chairman.	
20/202627	ELECTION OF A VICE- CHAIR FOR THE ENSUING YEAR MR was elected as Vice - Chair for the ensuing year. 1 vote against.	
21/202526	APPOINTMENT OF PORTFOLIO HOLDERS FOR THE ENSUING YEAR Portfolio Holders were appointed as follows.	
	i) Planning - All	viii) Salt Bin Management - TD
	ii) Highways - LH	ix) Village Hall - MR
	iii) Crime – MR	x) CBC Grass and Verge Maintenance - CM
	iv) School - TD	xi) Studham Common - JR
	v) Defibrillator Management - TD	xii) Footpaths and Rights of Way - JR
	vi) Studham Playing Fields - JJK	xiii) Welcome Packs - CM
	vii) Studham Sports and Social Club - JJK	xiv) SKAW Good Neighbours – CM
	PART A Meeting ended 7.10pm	

Part B – General Meeting

	Public Participation – Note: these do not form part of the formal Minutes Members of the Public attended and made representations regarding Agenda item 29/202627 TRO 083 Church Road Studham Waiting Restrictions. KC advised he would clarify position with CBC Returning Officer regarding the process for Parish Polls. Members of the Public raised other issues including fly tipping, potholes, playground provision, school parking issues, SPC engagement with residents.
22/202627	DECLARATIONS OF INTEREST AND DISPENSATIONS None
23/202627	It was RESOLVED that the minutes of the Parish Council Meeting of 7th April 2026 were approved as a correct record and duly signed by the Chairman.
24/202627	CO-OPTION OF PARISH COUNCILLOR It was noted that no applications were received in respect of recruitment to the one vacant post.
25/202627	REPORT OF THE INCOMING CHAIRMAN LH congratulated Paul Rushmer on receiving a Silver Acorn award from the Scouts Association, marking 44 years as an adult volunteer leader and recognising specially distinguished service. CBC were due to undertake repairs to Dunstable Road / Holywell Road junction later this month. KC would obtain clarification on CBC delays and SPC undertaking work. BM would follow up with Community Payback regarding future work. Neighbourhood Plan – Preparations were being made for informal consultation. Further Steering Group meeting required to consider approach to Grey Belt / Rural Exception sites. CBC currently carrying out scoping consultation on Local Plan. Licence expected shortly from CBC for memorial bench on Holywell Green.
26/202627	REPORT OF PORTFOLIO HOLDERS Councillor Dhaliwal – <u>Salt Bins; School Liaison; Planning</u> TD reported very useful and constructive meeting with new Headteacher. School was not included in current 3-tier to 2-tier process. Extension of Breakfast Club provision planning permission expires in May 2029. Head does send out occasional reminders on parking, but one way system for parents could not be advised or implemented. Travel plan would be helpful in the future. Low levels on 3 salt bins reported on FixMyStreet. Councillor Jackson - <u>Playing Fields/Studham Sports and Social Club; Planning</u>. Nothing to report. Councillor Morrell - <u>CBC Grass/Verge maintenance; Studham, Kensworth, and Whipsnade Good Neighbours (SKAW); Welcome Packs; Planning</u>. Nothing to report. Councillor Rashid – <u>Crime; Village Hall; Planning</u>. MR reported on recently circulated monthly crime statistics. Councillor Rushmer – <u>Footpaths; Rights of Way; Studham Common; Planning</u>. Memorial clock had been serviced today. Quote being obtained for Meads Path hedge. £ broken gates reported on FixMyStreet
27/202627	REPORT OF WARD COUNCILLORS None.

28/202627	PLANNING APPLICATIONS – To review and comment on new planning applications received from Central Bedfordshire Council. i. CB/26/00667/FULL – Glentor, 1 Woodland Rise, Studham, Dunstable, LU6 2PF - The demolition of existing conservatory, and erection of a single storey rear extension, removal of shed Central Bedfordshire Council Planning Pages SPC was happy for the CBC Planning Team to determine as appropriate within planning guidelines, subject to checking to ensure that the proposal does not exceed the 60% increase in original dwelling footprint Green Belt rule as per CBC's Design Guide. ii. CB/26/00504/FULL - 48 Woodland Rise, Studham, Dunstable, LU6 2PF - Erection of a detached garage Central Bedfordshire Council Planning Pages SPC was happy for the CBC Planning Team to determine as appropriate within planning guidelines, subject to: Checking to ensure that the proposal does not exceed the 60% increase in original dwelling footprint Green Belt rule as per CBC's Design Guide and ensuring that the requirement for parking spaces is achievable.
29/202627	TRO 083 CHURCH ROAD STUDHAM WAITING RESTRICTIONS Item was withdrawn.
30/202627	PARISH COUNCIL POLICIES Approval and readoption of Parish Council Policies was deferred to ensure that all councillors had an opportunity to review.
31/202627	CALENDAR OF MEETINGS Proposed Calendar of Meetings moving to largely bi-monthly was approved on a trial basis for 2026/27. It was noted that meetings could be called at any time between these dates. 1 councillor was in favour of monthly meetings and voted against.
32/202627	ACCOUNTS FOR PAYMENT It was RESOLVED to approve accounts for payment for April 2026.
33/202627	BANK RECONCILIATION It was RESOLVED to approve Bank Reconciliations for year to 30th April 2026.
34/202627	BUDGET STATEMENT It was RESOLVED to approve the financial statement of income and expenditure for the year to 30th April 2026.
35/202627	CORRESPONDENCE Correspondence circulated to Councillors prior to meeting was received: Central Bedfordshire Council (CBC) – Town and Parish Council Update Chilterns National Landscape – News Chiltern Society – News CPRE Bedfordshire - News Friends of Studham Common - News Open Spaces Society - News
36/202627	ITEMS FOR THE NEXT PARISH LINK - Possible Parish Poll - Reminder re: considerate parking - Congratulations to Paul Rushmer - Reminder re: parish email service
37/202627	ITEMS FOR THE NEXT AGENDA - Annual Accounts; Policies
38/202627	DATE AND TIME OF FUTURE MEETINGS Studham Annual Parish Meeting: Tuesday 12th May 2026 at 6.00pm General Meeting: Tuesday 2nd June 2026 at 7.00pm Both at Studham Scout HQ Clements End Rd, Studham, Dunstable LU6 2NG
	PART B Meeting ended 9.35pm

Signed by Presiding Chairman