



Annual Meeting
Studham Scout HQ, Clements End Rd, Studham, Dunstable LU6 2NG
on
Tuesday 5th May 2026 at 7.00pm

COUNCILLORS ARE HEREBY SUMMONED TO ATTEND
MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND

29th April 2026

Brian Mew (Clerk to Studham Parish Council)

In accordance with Public Bodies (Admission to Meetings) Act 1960 s1 (2), the Council, in consideration of the confidential nature of the business, may resolve to exclude members of the public and press from certain agenda items.

Part A – Annual Meeting

1.	APOLOGIES FOR ABSENCE (17/202627)	
2.	TO ELECT A CHAIRMAN FOR THE ENSUING YEAR (18/202627)	
3.	DECLARATION OF OFFICE – CHAIRMAN (19/202627) Newly elected Chairman to sign acceptance document	
4.	TO ELECT A VICE- CHAIR FOR THE ENSUING YEAR (20/202627)	
5.	TO APPOINT PORTFOLIO HOLDERS FOR THE ENSUING YEAR (21/202627)	
	i) Planning	viii) Salt Bin Management
	ii) Highways	ix) Village Hall Liaison
	iii) Crime	x) CBC Grass and Verge Maintenance
	iv) School Liaison	xi) Studham Common
	v) Defibrillator Management	xii) Footpaths and Rights of Way
	vi) Studham Playing Fields Liaison	xiii) Welcome Packs
	vii) Studham Sports and Social Club Liaison	xiv) SKAW Good Neighbours Scheme Liaison

PUBLIC PARTICIPATION – 10 MINUTES

The Parish Council set aside this time for members of the public to briefly address the council. No decisions will be made by the council during this time, decisions are made on formal agenda items

only. Subjects raised by members of the public may be taken away for consideration. There will be no further public participation during the Parish Council meeting unless specifically invited by the Chair. (Members of the public are reminded that only electors for the Parish of Studham are permitted to put questions to the Council or make comments and must begin by stating name and address).

Part B – General Meeting

6.	DECLARATIONS OF INTEREST AND DISPENSATIONS (22/202627) 3.1 To receive declarations of interest from councillors on items on the agenda. 3.2 To receive written requests for dispensations for disclosable pecuniary interests (if any). 3.3 To grant any requests for dispensation as appropriate.
7.	To approve the MINUTES OF THE MEETING HELD ON TUESDAY 7TH APRIL 2026 and sign as a correct record. (23/202627)
8.	CO-OPTION OF PARISH COUNCILLOR (24/202627) To note that no applications were received in respect of recruiting to the one vacant post.
9.	REPORT OF THE INCOMING CHAIRMAN – (25/202627)
10.	REPORT OF PORTFOLIO HOLDERS (26/202627) Councillor Dhaliwal – Salt Bins; School Liaison; Planning Councillor Jackson - <u>Playing Fields/Studham Sports and Social Club; Planning.</u> Councillor Morrell - <u>CBC Grass/Verge maintenance; Studham, Kensworth, and Whipsnade Good Neighbours (SKAW); Welcome Packs; Planning.</u> Councillor Rashid – <u>Crime; Village Hall; Planning.</u> Councillor Rushmer – <u>Footpaths; Rights of Way; Studham Common; Planning.</u>
11.	REPORT OF WARD COUNCILLORS (27/202627)
12.	PLANNING APPLICATIONS – To review and comment on new planning applications received from Central Bedfordshire Council. (28/202627) i. CB/26/00667/FULL – Glentor, 1 Woodland Rise, Studham, Dunstable, LU6 2PF - The demolition of existing conservatory, and erection of a single storey rear extension, removal of shed Central Bedfordshire Council Planning Pages ii. CB/26/00504/FULL - 48 Woodland Rise, Studham, Dunstable, LU6 2PF - Erection of a detached garage Central Bedfordshire Council Planning Pages
13.	TRO 083 CHURCH ROAD STUDHAM WAITING RESTRICTIONS (29/202627) To consider a response to this proposed TRO.
14.	PARISH COUNCIL POLICIES (30/202627) To review and approve the following Parish Council Policies for 2026/27: i. Code of Conduct ii. Financial Regulations iii. Complaints Procedure iv. Standing Orders v. Disciplinary Policy vi. Equality and Diversity Policy vii. Expenses Policy viii. Grievance Policy ix. Health and Safety Policy x. Sickness Absence Policy xi. Fixed Assets Policy
15.	CALENDAR OF MEETINGS (31/202627) To approve a Calendar of Meetings for 2026/27.

16.	ACCOUNTS FOR PAYMENT (32/202627) To approve accounts for payment for April 2026.
17.	BANK RECONCILIATION (33/202627) To approve Bank Reconciliations for year to 30 th April 2026.
18.	BUDGET STATEMENT (34/202627) To approve the financial statement of income and expenditure for the year to 30 th April 2026.
19.	CORRESPONDENCE (35/202627) To receive Correspondence circulated to Councillors prior to meeting: Central Bedfordshire Council (CBC) – Town and Parish Council Update Chilterns National Landscape – News Chiltern Society – News CPRE Bedfordshire - News Friends of Studham Common - News Open Spaces Society - News
20.	ITEMS FOR THE NEXT PARISH LINK (36/202627)
21.	ITEMS FOR THE NEXT AGENDA (37/202627)
22.	DATE AND TIME OF FUTURE MEETINGS (38/202627) Studham Annual Parish Meeting: Tuesday 12 th May 2026 at 6.00pm General Meeting: Tuesday 2 nd June 2026 at 7.00pm Both at Studham Scout HQ Clements End Rd, Studham, Dunstable LU6 2NG