



General Meeting
Studham Scout HQ, Clements End Rd, Studham, Dunstable LU6 2NG
on
Tuesday 7th October 2025 at 7.00 pm

COUNCILLORS ARE HEREBY SUMMONED TO ATTEND
MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND

2nd October 2025

A handwritten signature in black ink, appearing to read 'B Mew', on a light-colored rectangular background.

Brian Mew (Clerk to Studham Parish Council)

In accordance with Public Bodies (Admission to Meetings) Act 1960 s1 (2), the Council, in consideration of the confidential nature of the business, may resolve to exclude members of the public and press from certain agenda items.

7.00pm PUBLIC PARTICIPATION – 10 MINUTES

The Parish Council set aside this time for members of the public to briefly address the council. No decisions will be made by the council during this time, decisions are made on formal agenda items only. Subjects raised by members of the public may be taken away for consideration. There will be no further public participation during the Parish Council meeting unless specifically invited by the Chair. *(Members of the public are reminded that only electors for the Parish of Studham are permitted to put questions to the Council or make comments and must begin by stating name and address).*

AGENDA

1.	APOLOGIES FOR ABSENCE (100/202526)
2.	DECLARATIONS OF INTEREST AND DISPENSATIONS (101/202526) 3.1 To receive declarations of interest from councillors on items on the agenda. 3.2 To receive written requests for dispensations for disclosable pecuniary interests (if any). 3.3 To grant any requests for dispensation as appropriate.
3.	To approve the MINUTES OF THE MEETING HELD ON TUESDAY 2nd SEPTEMBER 2025 and sign as a correct record. (102/202526)
4.	CO-OPTION OF NEW COUNCILLOR (103/202526) To update on co-option of a new councillor to the current vacancy on the Parish Council.
5.	REPORT OF THE CHAIRMAN – Councillor Harris (104/202526)

6.	REPORT OF PORTFOLIO HOLDERS (105/202526) Councillor Holliman – <u>Defibrillators; Community Governance Review; Planning</u> Councillor Jackson - <u>Playing Fields/Studham Sports and Social Club; Planning.</u> Councillor Morrell - <u>CBC Grass/Verge maintenance; Studham, Kensworth, and Whipsnade Good Neighbours (SKAW); Welcome Packs; Planning.</u> Councillor Rashid – <u>Crime; Village Hall; Planning.</u> Councillor Rushmer – <u>Footpaths; Rights of Way; Studham Common; Planning.</u>
7.	REPORT OF WARD COUNCILLORS (106/202526)
8.	PLANNING APPLICATIONS – To review and comment on new planning applications received from Central Bedfordshire Council. (107/202526) i. CB/25/02718/FULL – 16 Church Close, Studham, Dunstable, LU6 2QE - Demolition of conservatory and erection of single storey rear extension. Central Bedfordshire Council Planning Pages
9.	MEMORIAL BENCH – HOLYWELL GREEN (108/202526) To agree consultation on the proposal for a memorial bench.
10.	DOG FOULING (109/202526) To consider parish council actions to assist in reducing dog fouling issues.
11.	REMEMBRANCE SUNDAY (110/202526) To finalise arrangements.
12.	CHRISTMAS SOCIAL EVENT FOR RESIDENTS (111/202526) To discuss possible arrangements.
13.	AUDITED ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR3) 2024/25 (112/202526) To note the Audited AGAR3, the Audit Completion Notice, and the Audit Completion Letter for 2024/25.
14.	ACCOUNTS FOR PAYMENT (113/202526) To approve accounts for payment for September 2025.
15.	BANK RECONCILIATION (114/202526) To approve Bank Reconciliation for year to 30 th September 2025.
16.	BUDGET STATEMENT (115/202526) To approve the financial statement of income and expenditure for the year to 30 th September 2025.
17.	CORRESPONDENCE (116/202526) To receive Correspondence circulated to Councillors prior to meeting: Beds Connected – News Beds Police – PCSO change Beds Police – Remembrance Day Advice Bedfordshire Rural Communities Charity (BRCC) - News Central Bedfordshire Council (CBC) – Town and Parish Council Updates CBC – Waste Strategy CBC – Transport Survey Chilterns National Landscape – News Chiltern Society – News and AGM CPRE Bedfordshire – News, AGM, and Understanding Planning Workshop Friends of Studham Common - News Open Spaces Society – News Whipsnade Parish Council - Whipsnade Village Commemoration Event
18.	ITEMS FOR THE NEXT PARISH LINK (117/202526)
19.	ITEMS FOR THE NEXT AGENDA (118/202526)
20.	DATE AND TIME OF FUTURE MEETINGS (119/202526) General Meetings Tuesday 4th November 2025 at 7.00pm Tuesday 6th January 2026 at 7.00pm At Longrove Scout Site, Byslips Road, Studham, Dunstable LU6 2ND.