



**Minutes of the Studham Parish Council General Meeting**  
**Held at Studham Scout HQ,**  
**Tuesday 5<sup>th</sup> August 2025 at 7.00 pm**

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|           | <p><b><u>Councillors Present:</u></b> Lola Harris (LH), Chris Morrell (CM), Susan Holliman (SH), Jennifer Rushmer (JR), Mo Rashid (MR)</p> <p><b><u>Also in attendance:</u></b></p> <p>Clerk – Brian Mew (BM)</p> <p>5 Members of the Public (MoP)</p>                                                                                                                                                                                                                                                                                                                                                                                                                               |
|           | <p><b><u>Public Participation</u></b></p> <p>MoP raised issue re: traffic control and yellow lines at village junctions. MoP raised issue of fly tipping between Middle Common and East Common and opening hours at CBC Household Waste Sites. MoP raised issue of village events policy – to be on September agenda. MoP referred to fundraising by Studhambury event and suggested acknowledgement by the parish council</p>                                                                                                                                                                                                                                                       |
| 65/202526 | <p><b><u>APOLOGIES FOR ABSENCE</u></b></p> <p>Councillor Jason Jackson (JJK)</p> <p>Central Bedfordshire Council (CBC) Ward Councillors – Vicky Malone (VM) and Kevin Collins (KC)</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 66/202526 | <p><b><u>DECLARATIONS OF INTEREST AND DISPENSATIONS</u></b></p> <p>None.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 67/202526 | <p><b><u>APPROVAL OF MINUTES</u></b></p> <p><b>It was RESOLVED</b> that the minutes of the Parish Council Meeting of 1<sup>st</sup> July 2025 were approved as a correct record and duly signed by the Chairman.</p> <p>For: LH, JR, MR</p> <p>Against: CM, SH</p> <p>It was agreed that in future, more detail would be provided where necessary in the minutes for the purpose of clarification.</p> <p>Regarding memorial benches, it was clarified that the proposed bench on Holywell Green would be funded by SPC; the repairs to the Rushmer bench would be funded from the Chairmans budget; and the additional bench on the Common would be funded by private donation.</p> |
| 68/202526 | <p><b><u>APPOINTMENT OF VICE - CHAIR</u></b></p> <p>Having been proposed by LH and seconded by JR, <b>it was RESOLVED</b> to appoint MR as Vice Chair.</p> <p>For: LH, JR, MR</p> <p>Against: CM, SH</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 69/202526 | <p><b><u>CO-OPTION OF NEW COUNCILLOR</u></b></p> <p><b>It was RESOLVED</b> that the vacancy on the parish council would be filled by co-option. The vacancy would be advertised on the website, parish email, and notice boards, with a closing date for applications of 1<sup>st</sup> September. The panel for interviewing applicants would be LH, MR, JR, and SH.</p>                                                                                                                                                                                                                                                                                                            |

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| <b>70/202526</b>  | <b>REPORT OF THE CHAIRMAN</b><br>LH provided an update traffic control and yellow lines at village junctions, but noted that CBC had a 36month programme, so timing of work was uncertain. The Community Payback team were being followed up with a view to further work being undertaken, including paths if possible. Condition of footways in Holywell had been reported directly to CBC. LH noted that planning permission had been granted for the dog day care centre at The Hanger. BM would check conditions of the planning consent.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>71 /202526</b> | <b>REPORT OF PORTFOLIO HOLDERS</b><br><b>Councillor Holliman</b> – <u>Defibrillators; Community Governance Review; Planning</u> . SH reported that there had been little feedback from Community Heartbeat re: defibrillator, but she had taken some very useful online British Heart Foundation training. This would be included in the Parish Link and Parish information email. SH provided brief update on the recent Studham Sports and Social Club committee meeting.<br><b>Councillor Jackson</b> - <u>Playing Fields/Studham Sports and Social Club; Planning</u> . Nothing to report.<br><b>Councillor Morrell</b> - <u>CBC Grass/Verge maintenance; Studham, Kensworth, and Whipsnade Good Neighbours (SKAW); Welcome Packs; Planning</u> . Nothing to report.<br><b>Councillor Rashid</b> – <u>Crime; Village Hall; Planning</u> . MR reported latest Crime Statistics from Beds Police. No Village Hall Updates.<br><b>Councillor Rushmer</b> – <u>Footpaths; Rights of Way; Studham Common; Planning</u> . JR reported that CBC had cut Meads Path hedge; annual butterfly count on common; horses being tied to railings on the common, and overnight parking of camper vans.                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>72/202526</b>  | <b>REPORT OF WARD COUNCILLORS</b><br>None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>73/202526</b>  | <b>PLANNING APPLICATIONS</b> – To review and comment on new planning applications received from Central Bedfordshire Council.<br>i. <b>CB/25/01982/FULL – Venture, Dunstable Road, Studham, Dunstable, LU6 2QJ</b> - Erection of one detached dwelling with parking and landscaping <a href="#">Central Bedfordshire Council Planning Pages</a> SPC decided to formally <b>OBJECT</b> to planning consent being granted. SPC expressed concerns regarding turning provision and vehicle access to and from Dunstable Road. SPC also noted and agreed with the comments of the following agencies: <ul style="list-style-type: none"> <li>- Natural England’s requirement for a Habitats Regulations Assessment.</li> <li>- CBC Housing Strategy &amp; Implementation Officer opinion that this application does not meet the self- or custom-build definition and it does not meet the updated requirements of the Levelling Up and Regeneration Act 2023 (LURA).</li> <li>- CBC Green Infrastructure Officer’s requirement to provide Suitable Alternative Natural Greenspace (SANG), to be agreed in consultation with Natural England, or to secure units on one of Central Bedfordshire Council’s strategic SANG sites.</li> </ul> ii. <b>CB/25/02185 - Hambleton, Dunstable Road, Studham, Dunstable, LU6 2QJ</b> - Erection of oak framed orangery following demolition of existing Conservatory <a href="#">Central Bedfordshire Council Planning Pages</a> SPC was happy for the CBC Planning Team to determine as appropriate but noted the need for it to be confirmed that the proposed increase is within planning guidelines |
| <b>74/202526</b>  | <b>COMMUNITY GOVERNANCE REVIEW</b><br>SPC considered its formal response to the CGR and found that there was no beneficial reason to change, alter or amend existing governance arrangements for Studham at this time, this includes no boundary change across neighbouring parishes and no change in the number of member seats for Studham Parish Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>75/202526</b>  | <b>ACCOUNTS FOR PAYMENT</b><br>It was <b>RESOLVED</b> to approve accounts for payment for July 2025.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>76/202526</b>  | <b>BANK RECONCILIATION</b><br>It was <b>RESOLVED</b> that the Bank Reconciliation for the year to 31 <sup>st</sup> July 2025 was verified as correct and duly signed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

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| <b>77/202425</b> | <b>BUDGET STATEMENT</b><br><b>It was RESOLVED</b> to approve the financial statement of income and expenditure for the year to 31 <sup>st</sup> July 2025.                                                                                                                                                                                               |
| <b>78/202526</b> | <b>CORRESPONDENCE</b><br>It was clarified that the Correspondence referred to under this heading circulated to Councillors prior to the meeting was communication from external bodies of general interest:<br>Beds Connected – Engagement Sessions<br>Friends of Studham Common – News<br>Kensworth Parish Council – Community Governance Review        |
| <b>79/202526</b> | <b>ITEMS FOR THE NEXT PARISH LINK</b> <ul style="list-style-type: none"> <li>- British Heart Foundation Online Training</li> <li>- Fly Tipping</li> <li>- Dog Fouling</li> <li>- Nuisance Drones</li> </ul>                                                                                                                                              |
| <b>80/202526</b> | <b>ITEMS FOR THE NEXT AGENDA</b> <ul style="list-style-type: none"> <li>- Village Events Policy – BM to contact Caddington PC regarding their approach to village events. CM to collate possible guidance for event organisers.</li> </ul>                                                                                                               |
| <b>81/202526</b> | <b>DATE AND TIME OF FUTURE MEETINGS</b><br><b>General Meetings</b><br><b>Tuesday 2<sup>nd</sup> September 2025 at 7.00pm</b><br><b>Tuesday 7<sup>th</sup> October 2025 at 7.00pm</b><br><b>Both at Studham Scout HQ Clements End Rd, Studham, Dunstable LU6 2NG</b><br>It was agreed that there will not be a meeting of the Parish Council in December. |
|                  | <b>Meeting closed at 9.50pm.</b>                                                                                                                                                                                                                                                                                                                         |

Signed by Presiding Chairman