



Minutes of the Studham Parish Council General Meeting
Held at Longrove Scout Site
Tuesday 4th March 2025 at 7.00 pm

	<u>Councillors Present:</u> Lola Harris (LH), Jane Jacoby (JJ), Chris Morrell (CM), Susan Holliman (SH), Jason Jackson (JJK) <u>Also in attendance:</u> Clerk – Brian Mew (BM) 4 Members of the Public (MoP)
	<u>Public Participation</u> MoP raised issues of fly tipping and footpath in Woodland Rise, and tree surgery work in Holywell area. MoP raised issue of meeting with Village Hall Trustees – being arranged for early April.
190/202425	<u>APOLOGIES FOR ABSENCE</u> Councillors Jennifer Rushmer (JR), Mo Rashid (MR), Central Bedfordshire Council (CBC) Ward Councillors – Kevin Collins (KC), Vicky Malone (VM)
191/202425	<u>DECLARATIONS OF INTEREST AND DISPENSATIONS</u> It was RESOLVED to grant SH and JJK Dispensation for a period of 4 years in respect of being members of the Studham Sports and Social Club Committee, on the grounds of the number of persons prohibited from participating in business, and in the interests of persons living in the Council's area.
192/202425	<u>APPROVAL OF MINUTES</u> It was RESOLVED that the minutes of the Parish Council Meeting of 4th February 2025 were approved as a correct record and duly signed by the Chairman.
193/202425	<u>REPORT OF THE CHAIRMAN</u> LH noted limited feedback from CBC Highways on 3 year plan. CBC, and reported ongoing school transport issues in the village. LH reported that CBC would be undertaking a Community Governance Review of town and parish areas commencing in June.
194/202425	<u>REPORT OF PORTFOLIO HOLDERS</u> Councillor Holliman – <u>Defibrillators; Planning:</u> SH reported that new pads had been installed on defibrillators and that a replacement torch and first aid kit had been ordered for the defibrillator outside the Red Lion. Councillor Jacoby – <u>Salt Bins; Playing Fields/SSSC; Village Hall; Planning:</u> Little use of salt bins this winter. Road closures now being properly notified to SPC by CBC Streetworks Councillor Rushmer – <u>Footpaths; Rights of Way; Welcome Packs; Studham, Kensworth, and Whipsnade Good Neighbours (SKAW); Planning:</u> None Councillor Morrell - <u>CBC Grass & verge maintenance; Friends of Studham Common (FOSC) Liaison; Planning:</u> CBC had planted trees in some areas of parish, and some CBC grass cutting undertaken last week. Councillor Jackson - <u>Playing Fields/Studham Sports and Social Club Liaison; Planning:</u> JJK reported next SSSC Committee meeting is 14th March Councillor Rashid – <u>Crime; School Liaison; Planning:</u> None

195/202425	REPORT OF WARD COUNCILLORS None.
196/202425	PARISH COUNCIL POLICIES Parish Council Policies for 2025/26 would be approved at the Annual General Meeting in May.
197/202425	RISK ASSESSMENT 2025/26 The Risk Assessment and Risk Register was approved for 2025/26. Some work still required regarding .gov email addresses.
198/202425	NEIGHBOURHOOD PLAN SPC considered an update on Neighbourhood Planning. Grant and support packages had been confirmed from Locality and grant of £9,573 had been received. It was likely that grant moniew would need to be returned and re-applied for due to the funding conditions.
199/202425	GRANTS AND DONATIONS SPC decided to reconsider the request from Studham Sports and Social Club (SSSC) in respect of Solar Panels on the potential basis of funding being in the form of a short-term loan, taking into account further information regarding: potential electricity cost savings; repair and maintenance of the panels; obtaining three quotes; and an acceptable repayment arrangement.
200/202425	VE DAY 80TH ANNIVERSARY (200/202425) It was agreed to promote the service of commemoration and celebration for VE 80 at St. Mary's Kensworth, at 6.00 pm on 8 th May 2025 and contribute £50 to the cost of refreshments. Possibility of commemorative tree planting / bench to also be explored.
201/202425	ACCOUNTS FOR PAYMENT It was RESOLVED to approve accounts for payment for February 2025 and that a report of accounts awaiting approval for March 2025 would be circulated to councillors for approval before the end of the month to enable these to be paid in the 2024/25 financial year.
202/202425	BANK RECONCILIATION It was RESOLVED that the Bank Reconciliation for the year to 28th February 2025 was verified as correct and duly signed.
203/202425	BUDGET STATEMENT It was RESOLVED to approve the financial statement of income and expenditure for the year to 28 th February 2025.
204/202425	CORRESPONDENCE Correspondence circulated to Councillors prior to meeting was received: Central Bedfordshire Council (CBC) – Town and Parish Council Update Chilterns National Landscape - News Office of the Police and Crime Commissioner – Upcoming Events Open Spaces Society - News
205/202425	ITEMS FOR THE NEXT PARISH LINK - Nuisance reporting - Road closures - Potholes
206/202425	ITEMS FOR THE NEXT AGENDA - Neighbourhood Plan - Community Governance Review - Policies
207/202425	DATE AND TIME OF FUTURE MEETINGS (207/202425) Annual Parish Meeting – Tuesday 29th April 2025 at 6.00pm Annual General Meeting – Tuesday 6th May 2025 at 6.00pm Both at Studham Scout HQ Clements End Rd, Studham, Dunstable LU6 2NG

208/202425	PLANNING APPLICATIONS – To review and comment on new planning applications received from Central Bedfordshire Council. (208/202425) i. CB/25/00335/FULL- 50 Holywell Road, Studham, Dunstable, LU6 2PD - Erection of a part single part two storey front extension, first floor side and rear extensions. Alterations to existing house and roof line. Central Bedfordshire Council Planning Pages SPC was happy for the CBC Planning Team to determine as appropriate, but noted the following comments and concerns: - Need for verification that the proposed increase referred to in the planning statement is within planning guidelines - Difficulty in comparing the existing survey with the hand drawn proposals. - Potential loss of light to neighbouring property.
	Meeting closed at 8.40pm

Signed by Presiding Chairman