



Minutes of the Studham Parish Council General Meeting
Held at Longrove Scout Site
Tuesday 4th February 2025 at 7.00 pm

	<u>Councillors Present:</u> Lola Harris (LH), Jane Jacoby (JJ), Chris Morrell (CM), Jennifer Rushmer (JR) <u>Also in attendance:</u> Clerk – Brian Mew (BM) Central Bedfordshire Council (CBC) Ward Councillor – Vicky Malone (VM) 2 Members of the Public (MoP)
	<u>Public Participation</u> MoP reported on recent Village Hall Trustees meeting. MoP referred to need for playground facilities in the parish and potential projects.
170/202425	<u>APOLOGIES FOR ABSENCE</u> Councillors Susan Holliman (SH), Mo Rashid (MR), Jason Jackson (JJk) CBC Ward Councillor – Kevin Collins (KC)
171/202425	<u>DECLARATIONS OF INTEREST AND DISPENSATIONS</u> None
172/202425	<u>APPROVAL OF MINUTES</u> It was RESOLVED that the minutes of the Parish Council Meeting of 7th January 2025 were approved as a correct record and duly signed by the Chairman.
173/202425	<u>REPORT OF THE CHAIRMAN</u> LH reported that it was hoped that the Community Payback scheme would be in operation in the near future. St Mary's Church had kindly offered for their car park to be the site of a Portaloo on a daily basis for this scheme. Waste bins – no communication had been received from CBC that waste bins could now also be used for dog waste.
174/202425	<u>REPORT OF PORTFOLIO HOLDERS</u> <u>Councillor Holliman</u> – <u>Defibrillators</u>; <u>Planning</u>: JJ reported problem of defibrillator availability. Community Heartbeat to be contacted to discuss recent issues. <u>Councillor Jacoby</u> – <u>Salt Bins</u>; <u>Playing Fields/SSSC</u>; <u>Village Hall</u>; <u>Planning</u>: JJ reported compliments regarding new website. Salt bins were all fine. New list of Village Hall Trustees to be posted on Notice Boards. <u>Councillor Rushmer</u> – <u>Footpaths</u>; <u>Rights of Way</u>; <u>Welcome Packs</u>; <u>Studham, Kensworth, and Whipsnade Good Neighbours (SKAW)</u>; <u>Planning</u>: Welcome Pack updated and now available as A4 document. <u>Councillor Morrell</u> - <u>CBC Grass & verge maintenance</u>; <u>Friends of Studham Common (FOSC)</u> <u>Liaison</u>; <u>Planning</u>: 2 new trees planted on Holywell Green. <u>Councillor Jackson</u> - <u>Playing Fields/Studham Sports and Social Club Liaison</u>; <u>Planning</u>: None. <u>Councillor Rashid</u> – <u>Crime</u>; <u>School Liaison</u>; <u>Planning</u>: LH reported that monthly crime figures had erroneously reported an incident in Oldhill Wood as being in Studham parish, Beds Police correcting data.

175/202425	REPORT OF WARD COUNCILLORS VH advised that any potholes causing damage should be reported to CBC's emergency contact line for urgent repair. VH had met CBC Neighbourhood Enforcement team re: fly tipping. VH is compiling a database of all fly tipping in the Caddington Ward over the next month. The CBC team van can make a daily visit to these tipping hotspots and pick up any tipping they see whilst driving through. Two large deployable CCTV cameras could be used but they need to be attached to a suitable lamppost column and might not be deployable in quiet locations. A day of action where the safer neighbourhood team works with the Police using high visibility patrols is also a possibility.
176/202425	PLANNING APPLICATIONS – To review and comment on new planning applications received from Central Bedfordshire Council. i. CB/TCA/25/00005 - Tamarisk, 21 Oakway, Studham, Dunstable, LU6 2PE - Works to trees within a Conservation Area: Fell fir tree at the front of the house as the tree is unstable and a risk to property. TP Online Pages SPC was happy for the CBC Planning Team to determine as appropriate. ii. CB/25/00140/VOC - Mile Barn Farm, Hemel Hempstead Road, Dagnall, Berkhamsted, HP4 1QR - Variation of condition number 37 of planning permission CB/22/04134/FULL (The redevelopment (including the demolition of existing buildings) of an employment site to deliver 9 residential units, office space and associated landscaping, parking, vehicle access arrangement and associated infrastructure) Reason for variation: Amended plans. Central Bedfordshire Council Planning Pages SPC was happy for the CBC Planning Team to determine as appropriate. iii. APPEAL CB/24/02556/FULL – 27 Holywell Road, Studham, Dunstable, LU6 2PA - Erection of an outbuilding, retrospective. Note: As this appeal is proceeding under the Householder Appeals Service, there is no opportunity for further comments to be submitted, but previous representations forwarded to the Planning Inspectorate could be withdrawn. Central Bedfordshire Council Planning Pages SPC decided that its previous objection would not be withdrawn.
177/202425	LAND AT BELL COTTAGES, DUNSTABLE ROAD, STUDHAM (VILLAGE SHOP) CBC Planning officers to be contacted for meeting regarding this site and the section 106 agreement.
178/202425	NEIGHBOURHOOD PLAN SPC considered update on Neighbourhood Planning. Confirmation of grant and support packages from Locality expected shortly.
179/202425	EMERGENCY PLAN The Parish Council approved the updated Parish Emergency Plan with minor amendments.
180/202425	CARBON FOOTPRINT The Parish Council approved the Carbon Footprint document.
181/202425	ACCOUNTS FOR PAYMENT It was RESOLVED to approve accounts for payment for January 2025.
182/202425	BANK RECONCILIATION It was RESOLVED that the Bank Reconciliation for the year to 3 rd February 2025 was verified as correct and duly signed.
183/202425	BUDGET STATEMENT It was RESOLVED to approve the financial statement of income and expenditure for the year to 3 rd February 2025.
184/202425	CORRESPONDENCE Correspondence circulated to Councillors prior to meeting was received: Central Bedfordshire Council (CBC) – Town and Parish Council Update Chilterns National Landscape - News Office of the Police and Crime Commissioner (OPCC) - Events Open Spaces Society - News

185/202425	ITEMS FOR THE NEXT PARISH LINK - Carbon Footprint - Pothole reporting - New website and email
186/202425	ITEMS FOR THE NEXT AGENDA - Neighbourhood Plan
187/202425	DATE AND TIME OF FUTURE MEETINGS General Meetings: Tuesday 4th March 2025 at 7.00pm At Longrove Scout Site, Byslips Road, Studham, Dunstable LU6 2ND Annual Parish Meeting: Tuesday 29th April 2025 at 7.00pm At Studham Scout HQ Clements End Rd, Studham, Dunstable LU6 2NG
188/202425	EXCLUSION OF PRESS AND PUBLIC It was RESOLVED that in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.
189/202425	LOCAL GOVERNMENT SERVICES PAY AGREEMENT AND CLERK'S SALARY 2024/25 It was RESOLVED to implement the Local Government Services Pay Agreement for 2024/25 and to increase the Clerk's spinal point from 23 to 24.
	Meeting closed at 8.40 pm

Signed by Presiding Chairman