



General Meeting
Longrove Scout Site, Byslips Road, Studham, Dunstable LU6 2ND
on
Tuesday 4th March 2025 at 7.00 pm

COUNCILLORS ARE HEREBY SUMMONED TO ATTEND
MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND

27th February 2025

A handwritten signature in black ink, appearing to read 'B Mew', on a light-colored background.

Brian Mew (Clerk to Studham Parish Council)

In accordance with Public Bodies (Admission to Meetings) Act 1960 s1 (2), the Council, in consideration of the confidential nature of the business, may resolve to exclude members of the public and press from certain agenda items.

7.00pm PUBLIC PARTICIPATION – 10 MINUTES

The Parish Council set aside this time for members of the public to briefly address the council. No decisions will be made by the council during this time, decisions are made on formal agenda items only. Subjects raised by members of the public may be taken away for consideration. There will be no further public participation during the Parish Council meeting unless specifically invited by the Chair. *(Members of the public are reminded that only electors for the Parish of Studham are permitted to put questions to the Council or make comments and must begin by stating name and address).*

AGENDA

1.	APOLOGIES FOR ABSENCE (190/202425)
2.	DECLARATIONS OF INTEREST AND DISPENSATIONS (191/202425) 3.1 To receive declarations of interest from councillors on items on the agenda. 3.2 To receive written requests for dispensations for disclosable pecuniary interests (if any). 3.3 To grant any requests for dispensation as appropriate.
3.	To approve the MINUTES OF THE MEETING HELD ON TUESDAY 4TH FEBRUARY 2025 and sign as a correct record. (192/202425)
4.	REPORT OF THE CHAIRMAN – Councillor Harris (193/202425)
5.	REPORT OF PORTFOLIO HOLDERS (194/202425) Councillor Holliman – Defibrillators; Planning Councillor Jackson - <u>Playing Fields/Studham Sports and Social Club Liaison; Planning.</u> Councillor Jacoby – <u>Salt Bins; Village Hall Liaison; Highways; Planning.</u> Councillor Morrell - <u>CBC Grass/verge maintenance; Friends of Studham Common Liaison; Planning.</u> Councillor Rashid – <u>Crime; School Liaison; Planning.</u> Councillor Rushmer – <u>Footpaths; Rights of Way; Welcome Packs; Studham, Kensworth, and Whipsnade Good Neighbours (SKAW) Liaison; Planning.</u>

6.	REPORT OF WARD COUNCILLORS (195/202425)
7.	PARISH COUNCIL POLICIES (196/202324) To review and approve the following Parish Council Policies for 2025/26. No amendments are proposed for any of these policies, and it is recommended that they all be readopted: i. Code of Conduct ii. Financial Regulations iii. Complaints Procedure iv. Standing Orders v. Disciplinary Policy vi. Equality and Diversity Policy vii. Expenses Policy viii. Grievance Policy ix. Health and Safety Policy x. Sickness Absence Policy xi. Fixed Assets Policy
8.	RISK ASSESSMENT 2025/26 (197/202324) To approve the Risk Assessment and Risk Register for 2025/26.
9.	NEIGHBOURHOOD PLAN (198/202425) To receive an update on Neighbourhood Planning.
10.	GRANTS AND DONATIONS (199/202425) To consider a grant application from Studham Sports and Social Club in respect of Solar Panels.
11.	VE DAY 80TH ANNIVERSARY (200/202425) To consider any arrangements.
12.	ACCOUNTS FOR PAYMENT (201/202425) To approve accounts for payment for February 2025. A report of accounts awaiting approval for March 2025 will be circulated to councillors for approval before the end of the month to enable these to be paid in the 2024/25 financial year.
13.	BANK RECONCILIATION (202/202425) To approve Bank Reconciliation for year to 28th February 2025.
14.	BUDGET STATEMENT (203/202425) To approve the financial statement of income and expenditure for the year to 28th February 2025.
15.	CORRESPONDENCE (204/202425) Correspondence circulated to Councillors prior to meeting was received: Central Bedfordshire Council (CBC) – Town and Parish Council Update Chilterns National Landscape - News Office of the Police and Crime Commissioner – Upcoming Events Open Spaces Society - News
16.	ITEMS FOR THE NEXT PARISH LINK (205/202425)
17.	ITEMS FOR THE NEXT AGENDA (206/202425)
18.	DATE AND TIME OF FUTURE MEETINGS (207/202425) Annual Parish Meeting – Tuesday 29th April 2025 at 6.00pm Annual General Meeting – Tuesday 3rd May 2025 at 7.00pm Both at Studham Scout HQ Clements End Rd, Studham, Dunstable LU6 2NG
19.	PLANNING APPLICATIONS – To review and comment on new planning applications received from Central Bedfordshire Council. (208/202425) i. CB/25/00335/FULL- 50 Holywell Road, Studham, Dunstable, LU6 2PD - Erection of a part single part two storey front extension, first floor side and rear extensions. Alterations to existing house and roof line. Central Bedfordshire Council Planning Pages