



Minutes of the Studham Parish Council General Meeting
Held at Studham Scout HQ
Tuesday 1st October 2024

	<u>Councillors Present:</u> Lola Harris (LH), Susan Holliman (SH), Jennifer Rushmer (JR), Chris Morrell (CM), Mo Rashid (MR), Jane Jacoby (JJ), & Jason Jackson (Jk) <u>Also in attendance:</u> Clerk – Brian Mew (BM) Central Bedfordshire Council (CBC) Ward Councillor – Kevin Collins (KC) 3 Members of the Public (MoP)
	<u>Public Participation</u> MoP raised issue of flooding at Byslips Road / Longrove Scout site.
95/202425	APOLOGIES FOR ABSENCE Central Bedfordshire Council (CBC) Ward Councillor - Vicky Malone (VM)
96/202425	DECLARATIONS OF INTEREST AND DISPENSATIONS SH declared a Disclosable Pecuniary Interest in Item 101/202425 i. LH declared a Disclosable Pecuniary Interest in Item 110/202425
97/202425	APPROVAL OF MINUTES It was RESOLVED that the minutes of the Parish Council Meeting of 3rd September 2024 were approved as a correct record and duly signed by the Chairman.
98/202425	REPORT OF THE CHAIRMAN LH gave an update on liaison with CBC regarding Common and highways issues. CBC would consider suggestions for inclusion in their highways annual plan.

99/202425	REPORT OF PORTFOLIO HOLDERS Councillor Holliman – <u>Defibrillators; Planning:</u> Nothing to report. Councillor Jacoby – <u>Salt Bins; Playing Fields/SSSC; Village Hall; Planning:</u> Nothing to report. Councillor Rushmer – <u>Footpaths; Rights of Way; Welcome Packs; Studham, Kensworth, and Whipsnade Good Neighbours (SKAW); Planning:</u> JR reported that she had been in touch with CBC regarding maintenance of footpaths. A list of locations had been provided to the Community Payback team to potentially form part of their work programme. Friends of Studham Common had indicated that they had no spare capacity to undertake any footpath maintenance. Councillor Morrell - <u>CBC Grass & verge maintenance; Friends of Studham Common (FOSC) Liaison; Planning:</u> Nothing to report. Councillor Jackson - <u>Playing Fields/Studham Sports and Social Club Liaison; Planning:</u> Nothing to report. Councillor Rashid – <u>Crime; School Liaison; Planning:</u> Nothing to report. MR was awaiting response regarding school liaison.
100/202425	REPORT OF WARD COUNCILLORS KC provided an update on flooding in the ward and CBC generally. KC referenced the Community Emergency Response Teams (CERTs). JJ was currently further updating the Studham Emergency Plan. KC had attended a briefing on refresh of the Local Transport Plan – SPC had been the only parish council in the ward to respond to the consultation. KC had a forthcoming meeting with CBC Leisure regarding the Common. SPC expressed thanks to CBC for the quick removal of a fallen tree on Church Road.
101/202425	PLANNING APPLICATIONS – To review and comment on new planning applications received from Central Bedfordshire Council. i. CB/24/02556/FULL – 27 Holywell Road, Studham, Dunstable, LU6 2PA - Erection of an outbuilding, retrospective. Central Bedfordshire Council Planning Pages SPC decided to formally OBJECT to planning consent being granted. SPC would in principle oppose retrospective approval being given to an application that was not permitted development, and in addition would request confirmation of the findings of a site visit by CBC prior to any determination of this application. ii. CB/24/02425/FULL - 9 Valley Close, Studham, Dunstable, LU6 2QN – Single storey rear extension. Central Bedfordshire Council Planning Pages SPC was happy in principle for the CBC Planning Team to determine as appropriate within planning guidelines. However, SPC was unable to comment properly on the application as no dimensions were shown on the planning drawings,
102/202425	APPOINTMENT OF INTERNAL AUDITOR It was agreed to appoint Leena Bains as the Council’s Internal Auditor for 2024/25.
103/202425	NEIGHBOURHOOD PLAN It was agreed to progress development of a Neighbourhood Plan and apply for grant funding in the current year. A virtual meeting would be arranged with the CBC Neighbourhood Planning officer to discuss next steps prior to the next parish council meeting.
104/202425	GRANTS AND DONATIONS It was agreed to make a donation of £200 to Studham Tennis Club. The Parish Council was keen to see the Tennis Club’s resurfacing project include disabled access, promoting access and inclusion, and would be minded to reconsider the club’s grant application following the outcome of a grant application to London Luton Airport in December. It was agreed to make a donation of £200 to St Mary’s Church, Studham for churchyard maintenance.

105/202425	COMMUNITY SAFETY AND NEIGHBOURHOOD WATCH SH had obtained Neighbourhood and Cold Calling stickers, which would be included in Welcome Packs. SH had also obtained signage that would be located around the parish, particularly replacing worn out current signage. CBC Community Safety Community Group talks would be promoted on the parish email and Community Safety would be invited to the Annual Parish Meeting.
106/202425	REMEMBRANCE SUNDAY 10TH NOVEMBER 2024 Proposed arrangements for Remembrance Sunday were approved.
107/202425	ACCOUNTS FOR PAYMENT It was RESOLVED to approve accounts for payment for September 2024.
108/202425	BANK RECONCILIATION It was RESOLVED that the Bank Reconciliation for the year to 30 th September 2024 was verified as correct and duly signed.
109/202425	BUDGET STATEMENT It was RESOLVED to approve the financial statement of income and expenditure for the year to 30 th September 2024.
110/202425	CORRESPONDENCE Correspondence circulated to Councillors prior to meeting was received: Bedfordshire Association of Town and Parish Councils (BATPC) - AGM Bedfordshire Rural Communities Charity (BRCC) – News Central Bedfordshire Council (CBC) – Outcome of UK Shared Prosperity Fund and Rural England Prosperity Fund Community Grants Scheme application CBC – Flooding Updates and information CBC – Community Safety Group Talks CBC - Commons Act 2006 - Paragraph 6 of schedule 2 Notice of Application for the deregistration of Common Land Chilterns National Landscape - News Friends of Studham Common (FOSC) - Newsletters National Association of Local Councils (NALC) – Newsletters & Events NHS Bedfordshire – Health Inequalities Office of the Police and Crime Commissioner – Challenge and Accountability Meeting Open Spaces Society (OSS) - News
111/202425	ITEMS FOR THE NEXT PARISH LINK - Bonfire Night - Remembrance Sunday
112/202425	ITEMS FOR THE NEXT AGENDA - Neighbourhood Plan - Emergency Plan
113/202425	DATE AND TIME OF FUTURE MEETINGS General Meetings: Tuesday 5th November 2024 at 7.00pm Thursday 5th December 2024 at 7.00pm Both at Studham Scout HQ Clements End Rd, Studham, Dunstable LU6 2NG
	Meeting closed at 9.37pm.

Signed by Presiding Chairman