

MINUTES OF PARISH COUNCIL MEETING HELD

Monday 5th December @ 7 pm

	Councillors Present: Bob Wilkin (BW), Mark Poyner (MP), Geoff Shute (GS), Mohammed Rashid (MR) & Chrys Smith (CS), Lynne Smith (LS) & Alan Wright (AW) Also in attendance: Clerk – Sally Harrop (SH) Ward Councillor – Eddie Perry (EP) Ward Councillor – Kevin Collins (KC) from 7.48pm 6 Member(s) of the Public (MOP)
1	Apologies for absence None received.
2	Declarations of Interest. <i>Personal /or Prejudicial</i> 7 b) ii) Land to the rear of 48 Church Road – CS & LS
3	Public Question Time No questions were raised at this time.
4	Matters for the Ward Councillor Councillor Eddie Perry - RE Tree planting – CBC guide to tree planting handed to SH. - BW noted with appreciation that CBC have thanked town and parish councillors for all the work they do. See Town and Parish Council Update sent by CBC via email.
5	To confirm the minutes of the meeting held on: i. Monday 7th November 2022 The minutes were accepted as a true record of the meeting.
6	Report of the Chairman – Councillor Wilkin. Precept 2023/24 – Draft budget has been circulated to all councillors, to be finalised by January meeting. Proposed increase of 3%. CS and AW agree with this. Any comments to BW. Ongoing Actions List Review – Any comments regarding the updated list already circulated, to BW before Christmas. CBC Highways Tree Planting – Public meeting held 12 November, report sent to CBC, no response yet, EP has not heard anything either. Trees planted in Church Close have not been removed. AW asked EP to chase this matter. Christmas Drinks – To be held Wednesday, 7th December at The Red Lion. Mobile Telephone Mast – Shared Access still negotiating with Whippsnade Zoo, planning application should be submitted early next year. MP commented that when the application is made it needs to be publicised so that that it can be commented on.
7	Report of the Vice-Chairman – Councillor Poyner New planning applications CB/22/04134/FULL – Mile Barn Farm, Hemel Hempstead Road, Dagnall, Berkhamsted HP4 1QR – The redevelopment (including the demolition of existing buildings) of an employment site to deliver 9 residential units, office space and associated landscaping, parking, vehicle access arrangement and associated infrastructure - Applicant attended the meeting, this is the 3rd attempt to gain planning permission for this site. There are a number of

Signed

	internal memos from CBC with comments on the planning portal. MP raised the issue of cars turning right into the site. Applicant commented that the reduction to 9 houses will mean less traffic and CBC haven't raised this as an issue. BW advised that there is a large traffic report in the application, a traffic measurement exercise has been carried out including speed and vehicle types. The entrance is also on a curve in the road. BW feels there should be a separate access lane for traffic but will defer to Highways on this matter. CS commented that this part of the main road is unlit. MP is much happier with what has been proposed. KC arrived at 7.48pm MP advised we are broadly supportive of the design. There are three issues: (i) highways, (ii) footpaths and (iii) light pollution. Applicant advises light pollution has been dealt with in application. MP to draft response. KC gave update re the Chiltern Beechwoods Special Area of Conservation at Ashridge ("Ashridge Zone of Influence"). Essentially the affected local authorities had reached an agreement with Natural England regarding the financial aspects of a resolution but most (including CBC) had yet to resolve the identification of additional recreational space. MOP commented that this is a tax for those submitting planning applications, KC doesn't believe this can be charged retrospectively and can take up individual cases. 1X MOP leaves at 7.57pm i. CB/22/04458 - Knoll House, Dunstable Road, Studham LU6 2QJ – Residential development, demolition of existing care home and the erection of 8 dwellings with associated parking and amenity provision and alterations to existing access on Studham Lane - SPC cannot see what is materially different in this new application and still opposes it, MP to draft response. ii. CB/22/04464/VOC – Shires End, Clements End Road, Studham LU6 2NG – Variation of condition number 2,3 & 18 of planning permission CB/18/00339/FULL (Demolition of existing buildings and removal of hard standing and erection of 3 detached dwellings) variation to the proposed and external building materials and overall fenestration - Applicant attended the meeting and advised the application has the backing of the planning officer at CBC. Also discussed with neighbours and has their approval. SPC feel this is a much better design, MP asked if we could see any pre planning advice. MP to draft response. 3 X MOP & KC left at 8.09pm iii. CB/TRE/22/00572 – 2 Holywell Road, Studham LU6 2PA – Works to trees protected by a Tree Preservation Order - Ratification of response already sent on 22/11/22. SPC have no material concerns and are happy for CBC to decide as appropriate. iv. CB/TRE/22/00610 – Strathyre, Swannells Wood, Studham LU6 2QB – Works to a tree protected by a Tree Preservation Order SB/84/00014 - SPC have no material concerns and are happy for CBC to decide as appropriate. b) Other Planning Matters i. CB/21/0183/FULL – Equestrian Centre, Clements End Road – Discussed first - 28 day stop notice has expired with and is with CBC. Work can proceed on the Equestrian Centre, but not work on the residential dwelling, partly due to the Ashridge Zone of Influence issue. EP suggested that KC may be able to help SPC find out when a decision regarding the stop notice will be made. 2 X MOP left at 7.35pm ii. CB/21/01361/FULL – Land to the rear of 48 Church Road, Studham – No update, matter ongoing. iii. CB/22/04099/FULL – Barnfield, Hemel Hempstead Road, Dagnall – application called into DMC (Development Management Committee) by KC, await feedback from CBC planning team. Andy Jones (Tree Officer at CBC) does have some concerns re trees on the site. c) Other Matters i. Clements End Farm – Richard Proctor (Planning Enforcement Team Leader at CBC) has emailed a response regarding the Planning Permission and Stop Notice. SPC feels that it took too long for the Stop Notice to be issued and MP suggested that SPC should respond to this email to say that SPC considers CBC were negligent in
--	---

Signed

	not issuing the Stop Notice stop earlier. LS and AW agree. (KC comes back in 8.16pm). KC suggests SPC address any comments to Lorna Carver, Director of Service. MP to respond. ii. Part of Footpath 29 Diversion Order - MP has no concern with what CBC have done, it is a minor change. iii. BW asked KC how many planning officers CBC does have, he confirmed that it is more than one. iv. Planning meeting to be held on Monday 12th at 7.30pm for CB/22/04453/FULL Plot 6 Clements End Farm. A query has been received from a resident regarding a gate that has been installed facing onto Pedley Hill, this is not a new installation. v. Neighbourhood Plan – MP to respond to recent email communication. vi. Field opposite Merryweather – Large agricultural storage building is being constructed and an email query has been received regarding a caravan that has been installed on the site – SPC can't see any evidence of this. BW to respond. EP left at 8.34pm.
8	REPORT of Councillor Rashid. See notes already provided a) Crime – One incident on Buckwood Lane – public fear alarm/distress. Also, BW was advised by a resident on Byslips Road that dogs were worrying ponies, BW suggested resident call 101.
9	REPORT OF Councillor Shute. See notes already provided a) Public Footpaths - BW would ask about prospective P3 group on Wednesday when he expected to meet Mike Pittam. KC left at 8.42pm b) Gardening Contract – Payment for plants to be approved tonight and made tomorrow.
10	REPORT OF Councillor C. Smith a) Car Parking – See notes already provided. b) Highways – All jobs on fix my street have been completed. AW has reported broken drains - they have not been fixed. Road sweeper has a 6 week schedule. c) Playing Fields - Certificate of lawfulness has been issued and S106 monies have been paid. Social Club - food is only to be served at functions over the winter period. d) Warm Hubs 6-8 people have been attending and will continue to end of March, donations of supplies for refreshments have been received. Heating also paid for via a donation. e) Remembrance Sunday - service timings need to be adjusted, banked over £5000 already collected from Whipsnade, Studham & Kensworth. f) S106 monies - table tennis equipment required at Village Hall & pool table at Social Club needs repair, total of £500.00. Letter already given to BW who will progress this further.
11	REPORT OF Councillor L. Smith a) Village Hall – Brian Smith put up Xmas decorations and has been thanked. Warm Hubs alternate weeks on Mondays. Some regular booking spaces remain available during the week. Private groups are going well. Jean Pigden is standing down as a VH trustee, SPC would like to thank her for all her help to the VH, FOSC and the steering group for new VH. BW advised we have 3 proposals to consider from architects for a new VH.
12	REPORT OF Councillor Wright – a) Defibrillators – Training booked 27th Feb 2023, will advertise in New Year. Emails and website ticking over. b) Website - Cost of archiving and setting up website for next year agreed at £50.
13	ACCOUNTS FOR PAYMENT (relating to November 2022) Accounts payable were approved for payment and schedule signed. AW to authorise payments.

Signed

14	BUDGET STATEMENT (Distributed) The financial statement of income and expenditure for the year to 30 th November 2022 was approved. GS suggested that we make a donation to Chilterns Conservation Board - SH to action, £100 agreed.
15	CORRESPONDENCE. 2 magazines left for Councillors to review.
16	REPORT OF CLERK. Nothing to report
17	ITEMS FOR THE NEXT PARISH LINK. Discuss on at next meeting on 9 th January.
18	ITEMS FOR THE NEXT AGENDA. Precept 2023-24 Which current SPC councillors intend to stand again. Recruitment of new councillors.
19	DATE AND TIME OF FUTURE MEETINGS Monday 9 th January 2023 @7pm Monday 6 th February 2023 @7pm Meeting closed at 9.32 pm

Signed