

STUDHAM PARISH COUNCIL

Minutes

Monday 1st October 2018 @ 7 pm

Councillors' Present:

Eddie Perry (EP), Andrea Maxted (AM), Melissa Newland (MN), Mark Poyner (MP), Geoff Shute (GS), Chrys Smith (CS).

In attendance:

Ward Councillors Kevin Collins & Richard Stay.
3 members of the public. (For part of meeting).
Julie Cooper (Clerk)

1 Apologies for absence.

Alan Wright.

2 Declaration of Interest. (Personal and / or Prejudicial)

AM & CS – Item 12 (Methodist)

3 Public questions.

- Footpath behind top end of Swannells Wood from Church Road to Dunstable Road is in part very overgrown, Barry Barnes spoken to Mrs. Horton who advised it is responsibility of residents who rent Old Farm house, but PC will follow up with a letter to residents and email to ROW officer requesting they to also write to land owner (reference FP18)
- Don requested an update on 'The Crest' since planning application. MP advised PC response has been submitted along with many resident's responses. CBC now must determine. EP advised that MP's response was excellent and representative of all comments from residents and PC. As plan is for more than 7 dwellings objections from PC which remain unresolved will ensure it will go to committee, RS has however 'called it in' should the planning team be considering approval.
- Barry Barnes said how nice the new War memorial footpath looks now completed.

Clerk
CS

4 Matters for Central Bedfordshire Councilors

- Concerns that previous minutes may be misleading – the Incinerator mentioned in last report from EP is not being promoted by Luton Airport. There is speculation that It may be built on Luton Hoo Estate land. (Item 9 Sept, minutes). PC must be wary of any such publicity without checking the facts personally.
- There is a general feeling that Bedfordshire Police cannot remain viable – if this is so, what next? Local crime, whilst thankfully not murder etc., the break ins to homes & van etc. are so disruptive. Bedfordshire does not have enough resources to manage effectively. Andrew Selous is taking a lead on this subject.
- EP – marvelous that Focus group have had the opportunity to share their concerns with CBC

DG, KC & RS left the meeting at 7.35 pm

5 To approve the minutes of the meeting held on 3rd September 2018.

The minutes of the meeting were APPROVED as distributed.

Matters arising therefrom:

- Chase enforcement regarding container on allotment land.

Clerk

6 September Surgery – Saturday 29th 2018.

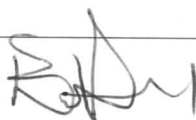
Matters arising therefrom;

- Village Hall – EP advised, result was to get floor repaired asap and then look at what works can be put into place thereafter. Whilst it may be possible to incorporate the bus shelter in a later design. In the interim the bus shelter will need some form of temporary roof. CS Proposed we request Nick Opperman to continue from their war memorial work and put something in place.
- School Footpath, EP to follow up with Tom Goldsmith to arrange a meeting with CBC representatives to consider the legalities. Reiterated not PC decision, no power.

CS

EP

7 Website.



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	Colin Bryer (Impact) – was invited to present his suggestions for an improved website. Feel original website is actually very good, one of the best they have been invited to improve however there is room for improvement. A summary of the questions and responses is shown below; How important to you? Why do you need it improved? Our hits have dropped therefore feel it is possibly a bit stale. Quick and easy to navigate, feel cut content by 50% and be able to load urgent information, be proactive rather than reactive. Easy to update. Flashing updates – reminders of upcoming events (ticker tape strip) Have 15 pages – could probably reduce to 10 What control do we need? Site would be tested prior to launch then hand over following training session. Word press system used very easy to manage. Changes can then be made at any time and company offer support thereafter. All designs etc. will become PC owned / copyright. Bespoke and should be cost free operational. Colour scheme? – any appropriate or not. Green / Cream Special design requirement? Flash messages. Suggest approx. 6 pictures which will ‘dissolve’ revolving pattern. All could be supplied. History of village could be updated and remain consistent. Does Studham Have a logo? Do you want it included? Artwork to be supplied. Domain owner will need to provide information to retrieve archives etc. How many e-mail accounts? – Just Clerk Photos? Calendar or list? Map – currently Google – not very accurate. More accurate including footpaths would be appropriate. Technical support – 3 months telephone support then leave to PC Automated monitoring against hacking? If hosted by new company. Directory could be condensed – if on Parish Link remove from ours. Consultation responses? Not at present. Photo page – No Planning – link to CBC planning portal. Subscribe – to database. Secure login to PC not required. Can offer to host now, in the future or never. Alan (in his absence) will be assisted by GS & CS initially BB & JH Left @ 8.57pm Suggest from receipt of data content time would be approx. one month to provide provisional. Two / three weeks testing, tweaking where necessary. So should be ready to launch by year end, EP aim to go live 1st February. EP emphasized it is important that the website is kept up to date, Colin Bryer left @ 9.07pm	
8	Chairman’s report. • Christmas Lunch – Weds 5th / Thurs 6th if hall available. Suggest same format as last year, details to clarified at a meeting to be convened. • G&T Focus group – represented at CBC who appear to be taking focus group seriously. • Remembrance Service, 11th November, hope that 11am be at the memorial rather than at the church. Rev Nicola in agreement in principle CS to follow up with Mwsapi. • Parish Emergency Plan – MN & EP have met to initiate this document and MN will produce a draft for November meeting. EP would like to have this ratified December. • Feels Green Flag & second defibrillator into Clerk magazine. Also war memorial November. • Parish Link donation, we have given £30, MP proposed this be increased to £50 in next budget EP seconded and approved by all for next financial year. • War memorial finance approved, and work has been done. • Roll of Honour – EP would like this to be an annual award. • Photographs of Councillors – updated annual event. Group of full council for the four years. Past chairmen included if possible.	



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9	Report of the Vice Chairman. a) The following new applications have been received and will be considered at a meeting Tuesday 9th; • CB/TRE/18/00324 – Treetops, 12 Oakway. LU6 2PE – Works to various protected trees. • CB/TRE/18/00337 – 1 & 1A Oakway. LU6 2PA – works to two Oak trees. • CB/18/03409/FULL – 42 Church Road. LU6 2QA – Single storey rear extension. • CB/TRE/18/00350 – Valley View, Oldhill Wood. Various works to protected trees. • CB/18/03415/VOC – Valley View, Hemel Hempstead Road, Dagnall HP4 1QR. Temporary to permanent. b) Planning meeting held 18th September considered; • CB/TRE/18/00302 – 3 Holywell Road. LU6 2PA – removal of a dying Pine tree. • CB/18/03124/OUT – 106 Dunstable Road. LU6 2QL Development to the rear of 106 & 126 • CB/18/03215/FULL – Home Reddings, Common Road. LU6 2NQ The minutes of this meeting and the responses made were approved as distributed along with MP's circulated response to Dunstable Road development. c) Other Planning matters: • Waiting to hear latest update on NP • Recent e-mail circulated re Luton Airport • MP has latest version of NPFF (Page 170 green belt). • CS show concern re dead Pine tree in garden of No 40 Church Road. Will contact AJ • Planning inspector visited Holywell Road re. building in rear of 276 Dunstable Road.	CS
10	Portfolio Holder reports. a) AM - Village Hall – Nothing to report following the surgery on Saturday. b) MN - School – Nothing new to report. c) GS – Report distributed. The following items were considered and subsequently approved. • Plaque 'Queens Jubilee' needs to be replaced – APPROVED • Triangle area suggest £80 to £100 spend on winter planting - APPROVED • Very little police data being provided. • Concerned about tree trunks not being removed. • Footpath to Whipsnade needs clearing again EP suggests GS contact Pam Ward & Payback • Concerns about shooting on common, GS to speak to CBC to determine more detail. d) CS – Highways – Will visit and chase up wish list. And request two road closure and two light repairs. • Removal of trees/ 20mph on Holywell Road. Hedges in many places need attention. 69 Holywell & John Thorne send letters. Manhole cover near Knoll House entry is a concern. e) AW - Defibrillator – Nothing to report.	CS GS Clerk
11	Correspondence a) Elections / Recruitment reminder that EP will be standing down from the Chair. Need to look at what the PC feel is appropriate going forward. Must increase precept allocation for election expenses. Promote the election from January onwards. b) Bedfordshire Day – No Councillors wished to be involved. c) An e-mail received from Leisa concerning the Dunstable Road footpath which is overgrown. See 10 d) d) Parish Schedule – recirculate info e) Financial support request from St Mary's PCC for upkeep of grounds. £500 as per precept approved.	Clerk
12	Accounts for Payment. a) The request for payment of accounts in relation to September 2018 were presented for payment and subsequently approved. (Appendix 1) The Clerk advised that the transfer of funds into current account has not yet appeared on bank statement therefore cheques will be held back until this has been evidenced.	
13	Budget Statement Period 6. The budget statement and bank reconciliation were presented and subsequently approved as an accurate account of the current financial position.	



14	Items for the November Parish Link. The following items were approved for inclusion in the next issue of The Link: Parish Council Election, Christmas Lunch, Reminder of remembrance, contact clerk if no lights working, thanks to Nicks gang.	
15	Report from the Clerk. Clerk to arrange 2 tree surgeons quotes then send notice to Spindlewood that PC will proceed.	Clerk
16	Items for the next agenda Christmas Lunch Emergency Plan	
	Date and time of next meetings. Monday 5 th November @ 7pm Monday 3 rd December @ 6pm	

Meeting Closed at 10.05 pm

