

	STUDHAM PARISH COUNCIL	
	Minutes Monday 4th June 2018 @ 7 pm	
	Councillors' Present: Eddie Perry (EP), Andrea Maxted (AM), Melissa Newland (MN), Mark Poyner (MP), Geoff Shute (GS), Chrys Smith (CS), Alan Wright (AW). In attendance: Ward Councillors Kevin Collins (KC) & Richard Stay (RS). (Left at 7.50) Reverend Nicola Lenthall (NL) & Meg Bender (MB) (Left at 7.38) Two members of the public. (For part of meeting). Julie Cooper (Clerk)	
1	Apologies for absence. None.	
2	Declaration of Interest. (Personal and / or Prejudicial) EP – 3 & 9 a) (ST Mary's PCC & Friends of Studham Church) AM & CS – 6 (Trustees of Village Hall) EP – 10 (Funding for Neighbourhood Watch group)	
3	Public questions. The Councillors invited the representatives from St Mary's the opportunity to clarify the work of those involved with the Church. Nicola thanked the PC for the opportunity and gave a statement explaining her role and those who worship and support the church. Nicola gave a brief resume of the role the parochial church council takes, and the income to be stewarded. The PCC is required to contribute around £20k pa. Meg went on to explain more about the role of Church Warden and the expectation of ensuring the Church and Churchyard is maintained, managed and records kept accurately and securely. Quinquennia inspections may raise larger maintenance projects which have to be managed, sometimes requiring large amounts of funding. Thanks to legacies and donations improvements have recently been possible, allowing a more comfortable experience for worshippers, this is ongoing for the community. EP requested clarification regarding the difference between the PCC and the Friends of Studham Church. The PCC runs the Church with its own set of accounts, much is ring fenced whilst some can be spent on repairs. The Friends was founded purely to raise money for the fabric of the church and is a separate charitable entity. The Church of England do not support individual churches, this responsibility falls to the parish. A legacy was left to the PCC, this was a very unusual occurrence and should an upcoming quinquennia highlight extreme structural concerns as has happened previously this fund will be available. MP asked for an idea of other annual costs apart from the £20K mentioned above. EP gave thanks to them both for their attendance and hoped this was helpful to all Councillors. MB & NL left the meeting at 7.38	
4	Matters for Central Bedfordshire Councillors. Aware that a planning application received for The Bell, assumed this is for the previous B & B proposal. Caddington & Slip End NP has gone through CBC and recommended for referendum. A result of seven years hard work. Lorry ban in villages as result of junction 11A opening is beginning to take effect. CS reminded the Councillors that the road markings have still not been completed at Fourways junction. GS gave information regarding a recent complaint about dog barking locally to him. GS & EP requested advice regarding a driver causing a nuisance with speeding in a car with an extremely noisy exhaust. RS explained within our rights to send a letter or contact the police and request they visit. KC & RS left the meeting at 7.50	
5	To approve the minutes of the meeting held on 14th May 2018. The minutes of the meeting were APPROVED as distributed with the proviso that it be noted that AW did not suggest he would find a site for a new defibrillator. Matters arising:	



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	Clerk confirmed letters were sent to residents regarding trees / hedges overhanging footpaths.	
6	Chairman's report. - Letter from Dial a Ride was acknowledged as receipt of letter sent to them in January. - Notified of Charitas Concert at Studham Church, very pleasant evening if anyone can attend. - Mayfair very successful, raised approximately £8K as far is known at present. - Andrew Selous has e-mailed to inform the PC about local burglary.	
7	Report of the Vice Chairman. a) New application to be considered: - CB/TRE/18/00118 – 28 Woodland Rise, Studham. LU6 2PF Respond to Andy Jones to confirm PC happy to accept his recommendation. Also to include a note that the PC has been informed of a number of trees being removed from a property in Woodland Rise. b) 2 meetings of NP since last PC meeting. MP & Mike Dowd meeting tomorrow to write draft plan, hope to circulate prior to next PC meeting. Call for sites still an issue. c) Separate planning meeting to be scheduled to discuss the new application received for The Bell. d) Nothing heard from CBC regarding 'The shop'. e) Hedgeside still in discussion with CBC so application may be forthcoming. f) Other applications and their current status: - CB/18/01484/LDCE – Studham Nursery, Clements End Road, Studham. LU6 2NG. NYD - CB/18/01449/FULL – The Hangar, Common Road, Studham. LU6 2NG. NYD 246 Dunstable Road – retrospective application for garden building. Refused. - Land at Shires End – erection of 3 new dwellings. NYD. 35 Church Road – divide into 2 x semi-detached bungalows. Granted. - Valley farm Bungalow – detached garage. NYD 64 Church Road – Porch, rear extension & garage. Withdrawn. 130 Dunstable Road – Orangery rear extension – Granted. - Home Reddings – Garage replacement. Granted. 13 Kensworth Road – Retrospective front wall & gate. Refused. 5 Byslips Road - revisited the planning application CB/12/03728/REN. Following a letter requesting site visit the resident has spoken to the Clerk. Having revisited the original plans however it was agreed no further action required at this stage. g) Insurance Renewed as approved previously. The Clerk suggested the liability documents ought to be on display. Following agreement MP offered to do this, on the wall in the small meeting room. Public left 8.28pm h) MP suggested a Parish Plan be in place even if NP not yet produced as this would allow for such projects to be decided upon and budgeted for in upcoming precept applications. i) Policies – The Clerk is in touch with Helen Aleeson to establish the 'Final Adopted' versions of policies. Following a question regarding publishing these once reviewed, Louise Ashmore has advised that it is good practice to do this, particularly taking into account the recent push for transparency.	
8	Portfolio Holder reports. AM - report as circulated. MN War Memorial – MN showed an example of the photographs which will be displayed at the service, showed information collated on the fallen and gave an update on events as planned, her report was approved as distributed. GS Common & Gardener – Report was discussed and then approved as distributed. MP suggested that the Studham sign needs to be cleaned and paintwork tidied up. He will try and do this at weekend. MP will also paint the noticeboards. CS Highways – Robin Richardson is our new footpath representatives and he has given advice regarding the ploughing up of the path from the Common and Common Road, following on from a resident's complaint. Her highways report / wish list as circulated. CS Playing Fields – AGM will be held on 10th July. CS S&S Club – nothing to report.	MP

9	Correspondence / items for the Clerk a) Deferred funding request from Friends of Studham Church was considered again in light of the information given by the Church representatives, as above. £500 approved. b) Community Governance Review (Part two) – response required. Clerk to confirm acceptance. c) Communication from parishioner in The Bell Cottages with concerns was considered and following discussion regarding problems with cyclists their aggressive & selfish behavior. The Clerk to respond to say whilst we agree we have no power to take any action. d) Communication from parishioner regarding the footpath from the Common to Common Road, lack of signage. CS has followed this up with CBC and contacted the resident. See item above. e) Salvation army request for installation of a clothes bank. The Clerk to advise no land available. f) AW requested revival of the request for two benches on The Green in Holywell. As CBC are responsible for cutting the grass it was suggested a request goes to them initially, alternatively the PC will consider funding them. AM also raised the bench awaiting repair on East Common. A request for old noticeboard from Holywell be re fitted on The Green too. g) AW registered his concern regarding the e-mails being circulated by NW as he feels they are over dramatic and may be frightening to some people. EP will pass on those concerns.	
10	Accounts for Payment. The request for payment of accounts in relation to May 2018 were presented for payment and subsequently approved. (Appendix 1) The clerk also presented a formal request for transfer of funds into interest bearing account for signature, as agreed at the May meeting.	
11	Budget Statement Period 2. The budget statement and bank reconciliation were presented and subsequently approved as an accurate account of the current financial position.	
12	Items for the Parish Link. The following items were approved for inclusion in the next double issue of The Link: Parish Surgery regarding Village Hall, please report fly tipping to 101, Website support required, no August meeting & our thanks to Memorial workmen.	
13	Report from the Clerk. New hardware and software as approved at May meeting will be purchased shortly for payment in July. All other items have been covered elsewhere within the minutes.	
14	Items for the next agenda Reminder no August meeting.	
	Date and time of next meetings. Monday 2 nd July @ 7pm Monday 3 rd September @ 7pm	

Meeting Closed at 10.18 pm



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