

STUDHAM PARISH COUNCIL

MINUTES

MONDAY 4TH FEBRUARY 2019 @ 7 PM

	<u>Councillors' Present:</u> Eddie Perry (EP), Melissa Newland (MN), Mark Poyner (MP) arrived 7.30pm, Geoff Shute (GS), Chrys Smith (CS), Alan Wright (AW). Ward Councillor Kevin Collins. (left 7.14pm) <u>Also in attendance:</u> 10 members of the public. Julie Cooper (Clerk)	
1	Apologies for absence. Andrea Maxted & Richard Stay.	
2	Declaration of Interest. (Personal and / or Prejudicial) CS – Scouts request for funding assistance. 3 c) Clerk – Fence replacement. 9	
3	Public questions. a) Near neighbour, to 45 Holywell Road advised previous planning application was of no concern, 2nd application (Item 10 a) not acceptable due to the size of the proposal and wall being built which will impact on courtyard. b) Clements End development, neighbours seen drawings, went to meeting. Would have liked renovation rather than demolition but concerned that much further development will followed if approved. MP advised meeting called against PC request, wanted to wait until after Christmas. Planning application to be considered at a later meeting. c) Scout group reps. gave thanks for PC's earlier support of planning permission for replacement building at Longrove. They are now requesting financial support to progress with building. EP requested formal letter be submitted.	
4	Matters for Central Bedfordshire Councillors KC reported on Valley View, slight miscommunication at CBC as previous comments were submitted but this has now been resolved through updated comments to new proposal. Still called in, but how much do we expect will change if put to DMC and what are expectations of PC? As local plan due to be completed the PC feel they should consider in more detail under item 10. Advise KC asap.	
5	To approve the minutes of the meeting held on 7th January 2019. The minutes of the meeting were APPROVED as distributed. Matters arising therefrom: a) 6 b) – Agenda Item No. 7 b) 6 e) – 3 Year Plan when developed will remain an appendix to minutes. c) 6 f) – SC Lunch. SiGNS have indicated interest in hosting the event this year. d) 6 h) – APM confirmed 1st April at 8.15pm in small meeting room. e) 6 i) – Enforcement notices have now been included on the planning database, query how to follow up. f) 8 d) – Bus Shelter, NO to check rain water is not getting in. g) 10 b) – CBC Highways to undertake blind spot mirror project.	
6	Chairman's report. a) Woodchipping course available if anyone interested. b) Police £24 increase in precept requested. Report to be read by Councillors and report back please. c) Radar speed signs – CS investigated, consideration given to best location. MP feels only if they are really helpful as spoil rural look of the village. Resident suggested a 'deer sign' would be useful. d) Enforcement outstanding – send e-mail to Enforcement regarding 'missing responses. e) East-West railway consultation – no PC response required. f) New e-mail addresses for school. g) Salt bin system working well but one bin empty. Thanks to volunteers. h) Luton Airport – 5% increase in passenger – working towards reducing noise from takeoff. i) Andrew Selous retained as South Beds MP.	

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	j) Local resident took photograph of burglar and circulated. k) G&T Focus group met recently. 22 local councils. Local plan is nearing completion. Newspaper article suggested Church of England allocate land for G&T. l) Notice Board – EP suggest the old PC noticeboard from Holywell be erected on green in Holywell for non-Council business. Following discussion MP proposed - maintain one at Village Hall only, show of hands to decide. RESOLVED in favour of MP 5/1 m) APM – revert back to 1st April at 8.15 in small room.	
7	Emergency Plan. MN concerned that all nominated people are happy that their names and contact details are published. GS has produced a map as a visual aid. It was suggested that medical doctor be requested to be included. MN to clarify addresses of named contacts with Clerk. AW PROPOSED that the appendix be removed. MP recommends a review date be approved, suggests 6 monthly. EP / CS feel annually would be sufficient. Mark Conway may suggest additions be made once submitted. Knoll House evacuation plan needs to be attached. Thanks to MN for all her hard work.	
8	Website. AW & GS have been working on the redesign and collating information to be included. Removing duplication and including new tabs for easier navigation. Minutes and planning responses to be retained on website for 5 years. PROPOSED to add additional links for people to sign up to database if required. Any interesting items to be circulated to database to be notified to Clerk by AW / GS. Due to difficulty in gaining response at all times it was agreed to remove contact telephone number. Suggestions were made for update times. Promote new website and re launch database at APM.	
9	Church Road / Church Mead Link Footpath. <i>The Clerk left the meeting due to personal interest in this item.</i> Following ongoing research, it has become clear that the PC have ownership of the footpath. It was agreed that the PC will replace the fence on condition that the ownership of it be transferred to the property owner (number 28 Church Road). EP to write formally to residents to this effect. PC will also request CBC to re-adopt the footpath to avoid issues in the future. Quote received for work to commence on 17th February. AW to revert back and suggest not practical to commence on that date.	
10	Report of the Vice Chairman. a) The following new applications have been received and were considered; • CB/18/04733/FULL – 45 Holywell Road, Studham. LU6 2PA In response to CBC it was acknowledged that the PC do not as a rule support building to boundary line, drains also an issue and the Councilors do have material concerns. • CB/TCA/18/00494 – The Bell Inn, Dunstable Road, Studham. LU6 2QG Decision deferred to expert, Andy Jones at CBC. b) Other Planning matters: • Valley View – MP was updated on recommendations of KC. PC stance – suggest max 2 year extension, not permanent or 3 year. • Clements End proposed development – MP still trying to agree site visit, suggest Saturday 9th @ 10am. Planning meeting scheduled for Monday 18th February @ 7pm. • Enforcement Notice – Fieldhouse Farm, Byslips Road, Studham. LU6 2ND • 106-126 Dunstable Road, Studham. No news. • Next NP meeting on 19th. • Mast in the hands of supplier. Cover O2 and Vodaphone. • Hedgeside – not ware of any further development.	

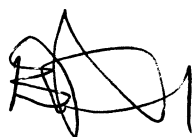


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11	Reports from Portfolio Holders. a) The Village Hall trustees confirmed – circulated report. Steering committee suggested as 2 x PC, 2 x trustees. (MP & CS) AW asked for an update on state of floor as toddlers' group are concerned. Nothing yet happening, even extension of the wood floor covering would be helpful. b) MN nothing to report on the school. c) GS circulated a report in advance of the meeting. - The Gardeners contract has been printed, signed by Chairman and two copies sent. Request one signed copy be returned with proof of public liability insurance. - Payback team are able to clear the lane but need access to toilets. - GS will take updated photos for wall display in small room. - Proposed joining 'Open Space Society' at cost of £45 pa for assistance with by laws. EP Seconded. RESOLVED. d) CS has advised new tree officer – for highways trees only. - Dunstable Road footpath requested be cleared with scraper. CS to send photo of current state. - Supply & erection of mirror as approved by relevant house holders will be undertaken by CBC. - Resident advised that drains at bottom of Linney Head were not shown on map of operative who attended site. - SiGNS have offered to take over the operation for SC Lunch provisional date 4th December. - Playing Fields & Sports & Social Club have meetings upcoming. e) AW nothing to report until the solar powered defibrillator becomes available. Plus..... a. Nick Opperman reported that War memorial Clock will be done once weather improves, also bracket for gate being sought. NO requested information on expectations for bus shelter longer term. Will add some waterproof membrane to roof for short term solution. b. Soap box derby planned for 26th May, requested if PC happy for closure of road, already have 8 teams, all will sign waivers, Requested PC insurance cover details. Hoping to have grandstand in pub car park. Prize for best design, fastest speed etc. raising money for 3 x charities local and national.	
12	Correspondence. a) E-mail – KH – Dial a Ride / Hemel bus service enquiry. b) E-mail – HF – leaflets in PC notice boards. c) E-mail – CS – Funding for SKaW scout group. d) E-mail – RS – Road sign and cone left at roadside. e) Letter -PW – Poppy Appeal, receipt, thanks and update on amount raised this year.	
13	Accounts for Payment. A request for payment of accounts relating to January 2019 was presented and approved for payment.	
14	Budget Statement Period 10 The budget statement and bank reconciliation were presented and approved as an accurate account of the current financial position.	
15	Items for the Parish Link. APM change of date. Election information.	
16	Report from the Clerk. Nothing in addition to items already discussed.	
17	Items for the next agenda Nothing at this time.	
	Date and time of next meetings. Monday 4th March 2019 @ 7pm Monday 1st April 2019 @ 6pm	

Meeting Closed at 10. 45 pm



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