

STUDHAM PARISH COUNCIL

MINUTES

MONDAY 1ST APRIL 2019 @ 6 PM

	Councillors' Present: Eddie Perry (EP), Mark Poyner (MP), Melissa Newland (MN), Geoff Shute (GS), Chrys Smith (CS), Alan Wright (AW). Also, in attendance: 1 members of the public. Julie Cooper (Clerk)	
1	Apologies for absence. Richard Stay & Kevin Collins.	
2	Declaration of Interest. (Personal and / or Prejudicial) CS – Scouts & Playing Fields funding assistance. Item 10. EP - Friends of Studham Church 9a	
3	Public questions. None	
4	To approve the minutes of the meeting held on 4th March 2019. The minutes of the meeting were APPROVED as distributed. Matters arising therefrom: a) EP reports should say 'Kenworth are 'considering' a speed camera'.	
5	Chairman's report. • Quiet month, EP attended DMC ref: Valley View, MP had provided EP with a script to assist him. • Leisa Coates has provided photographic evidence of the overhanging foliage on Dunstable Road which is taking over the footpath. AW concerned that the footpath clearance is incomplete. CS advised that she assumes their allocated time ran out but will pursue with her CBC contact. • EP & MP met with Village Hall trustees as Steering Group for Village Hall the consensus of opinion was that waiting up to 3 years for all quotes / funding was not acceptable as the floor is causing concern and putting off users. MP suggests more proactive action required so with PC support push it forward and if necessary, raise shortfall at a later date. As owners the PC will write to VH Trustees and formally inform that the PC will fund the shortfall of no more than £10k in the short term. AW PROPOSED, GS SECONDED, approved by all. RESOLVED. Going forward the PC will still seek advice regarding restructure/ redesign. Trustees to advise of a wish list of what a revamped building would require. EP would like to have a PC specific space. • EP has been advised that the Library service will provide a 'bulk exchange' which could possibly be provided in the bus shelter.	CS Clerk MP
6	Emergency Plan. MN will now submit the final draft.	MN
7	Website. AW will e-mail comments and queries raised for amendment to supplier.	AW
8	Report of the Vice Chairman. a) The following new application has been received; CB/19/00723/FULL –6 Holywell Close, Studham. Defer to separate meeting, date tba. b) The following applications were considered on 18th March and reported within the minutes, as distributed. The minutes were approved as an accurate account of the meeting. • CB/19/00312/FULL – Heathwood House, Buckwood Lane, Studham. LU6 2PG & • CB/19/00476/FULL – 246 Dunstable Road, Studham. LU6 2QJ c) Matters Arising – & Other Business; The neighbour of Valley View gave thanks to PC for the support given. EP advised that the G& T representative gave a very polished presentation at the DMC. d) Other Planning matters: • Plan showing coverage of telephone mast, to be explained fully at APM.	

Signed:



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	- The recent NP plan meeting approved appointment of professional services for initial draft, MP requested NP group apply for grant albeit after decision made. As grant may not be paid as submitted retrospectively MP anticipates cost may fall to the PC for payment. MP PROPOSED funding of £1,650 EP SECONDED, approved by all, RESOLVED. e) Other Matters; - MP attended SC Lunch meeting, impressed with good ideas but insisted that all costs are met, not request any services uncharged, and allow informal seating, don't try to make too structured. Cost of ticket raised slightly and some of cost absorbed by funding held. Felt raising age to 70 was not appropriate. Target elder age group initially then open up to any other interested parties. - Several discussions have been held with Joan Bailey, regarding School news update. There is a request for PC to support financially. EP PROPOSED £500 from next year's budget, payable to School Trust, CS SECONDED AW suggested a higher amount would be appropriate. It was therefore agreed to start with the £500 and review in September / October. RESOLVED. MP suggested the PC must insist that any funding goes to running of school not into a savings fund. MP to revert back to Joan Bailey accordingly.	
9	Correspondence. a) Request for financial support from Friends of Studham Church. EP declared an interest and opened to discussion, AW suggests that this is becoming a regular payment and feel our contributions should be for special projects and new initiatives. There are serious concerns that the Friends as a 'fundraising group' should be raising funds themselves. It is felt that there are many more deserving opportunities within the village. It was agreed to review the situation in September as this year there a number of other initiatives to be considered. b) Thank you letter from Studham, Kensworth & Whipsnade Scout Group. EP stressed how pleased that the discussion last month led to the larger donation. c) Email. Regarding concerns over the PC supporting a 'soap box derby' fundraising event which may cause issues with parking over private rights of way. As this is not PC responsibility the Clerk to respond accordingly whilst also requesting the organisers to take on board residents' concerns. d) E-mail – residents' concerns over 'Right of Way' access from The Red Lion car park at any time. The Clerk to advise that the PC have no jurisdiction over parking. e) Enforcement notice closure – Studham Nurseries, Clements End Road. f) Receipt of signed contract and copies of insurance from the gardener have now arrived.	Clerk Clerk
10	Accounts for Payment. A request for payment of accounts relating to March 2019 was presented and approved for payment. The new mandate in respect of the new rate paid to the gardener from March 2019 is in place.	
11	Budget Statement Period 12 The budget statement and bank reconciliation were presented and approved as an accurate account of the current financial position. Only small adjustment for interest required for end of year final accounts.	
12	Items for the May Parish Link. CS was charged with providing a short report in the absence of a portfolio holder.	CS
13	Report of Clerk. The Clerk requested permission to contact Ray Foster to provide the internal audit service as previously.	Clerk
14	Items for the next agenda. Election of officers and portfolio holders.	
	Date and time of next meetings. Monday 13th May 2019 @ 7pm (Provisional) Monday 3rd June 2019 @ 7pm (provisional)	
Meeting Closed at 7: 40 pm		

Signed: 

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13/5/19.