

STUDHAM PARISH COUNCIL

MINUTES OF ANNUAL MEETING

MONDAY 13TH MAY 2019 @ 7 PM

Councilors' Present:

Mark Poyner (MP), Chrys Smith (CS), Bob Wilkin & Alan Wright (AW)

Also, in attendance:

13 members of the public.

Julie Cooper (Clerk)

Apologies for absence.

Geoff Shute

1. Declaration of Acceptance of Office.

The four newly appointed Councilors present all signed their declarations and these were duly countersigned by the Clerk.

Councilor Shute was unable to attend this annual meeting.

It was noted that with only five seats accepted the PC will aim to co-opt a further two parishioners to fill the vacant positions.

2. To elect a Chairman for 2019/20.

Bob Wilkin – Proposed by AW, Seconded by MP, no objections received. RESOLVED.

3. Declaration of Acceptance of Office – Chairman.

BW subsequently signed his acceptance of office as Chairman of Studham Parish Council for 2019/20.

4. To elect a Vice-Chairman for 2019/20.

Mark Poyner – Proposed by BW, Seconded by CS, no objections received. RESOLVED.

5. To appoint portfolio holders.

a) Communication- The Parish Link Reports/ Welcome Pack – BW.

b) Communications – Website & e-mail updates – AW.

c) Defibrillators – AW.

d) Highways – CS.

e) Insurance – MP.

f) Neighbourhood Watch / Crime – GS.

g) Planning, including the Neighbourhood Plan – MP.

h) Playing Fields – CS.

i) Policies – MP.

j) School – MP.

k) Special Projects – Variable, on an ad hoc basis.

l) Studham Common, Triangle & Gardeners contract – GS.

m) Village Hall – CS.

All of the above agreed unanimously. RESOLVED.

6. To establish standing committees.

MP Proposed that standing committees would be agreed as required on an ad hoc basis. **Seconded by AW, no objections received. RESOLVED.**

**This concluded the business of the Annual Meeting.
Meeting Closed at 7.13pm.**



Signed:

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