

MINUTES

Studham Parish Council Minutes

Monday 5th February 2018 @ 7.00pm

Councillors' Present:

Eddie Perry (EP), Andrea Maxted (AM), Melissa Newland (MN), Geoff Shute (GS), Chrys Smith (CS) & Alan Wright (AW).

In attendance:

Ward Councillor Kevin Collins. (7.10pm to 7.30pm)

Nick Opperman (7.35pm to 8.25pm)

Julie Cooper (Clerk)

1. Apologies for absence

Mark Poyner (MP) Richard Stay.

2. Declaration of Interest. (Personal and / or Prejudicial) Parish Councils (model code of conduct) Order 2013

None.

3. Public questions

No public present.

4. Ward Councilor's Report

Nothing relevant to Studham ongoing apart from the Studham lane stopping up process. This is not now deemed particularly relevant due to reallocation of budget areas, but KC will now push for the legal status to be finalized.

5. To approve the minutes of the meeting held on 8th January 2018

The minutes of the meeting were approved as a correct record of the previous meeting.

No matters arising.

6. Chairman's Report

- Section 106 funding – a letter of support has been sent in response.
- GDPR – Advice from ICO – no problem with the activities of the PC as all in public domain. Must send e-mails 'bcc'.
- Boundary Changes – there are none planned for our area.
- EP had a suggestion made to him that locally some form of Neighbour hood watch vehicle, with very visible signage be driven around, particularly considering recent burglaries locally. AW advised that CCTV at strategic points around the village would have a similar effect.
- G&T Focus Group require much more support, GS to instigate a formal document from the group which can be circulated to the PC database along with an explanation of importance of numbers responding.
- Memorial Restoration report from Nick Opperman, project manager. NO tabled some historical images of the memorial, showed samples of materials and explained the process which will use. Material and size of gate discussed and agreed. AW PROPOSED we replace the lamp also. EP SECONDED and APPROVED. CS to investigate with CBC and if power is a problem look at solar powered options. Flag pole will be refurbished and replaced. Consider whether this is moved to enable the lamp to go in that position. Clerk to write to Barry to seek his approval. John Thompson has suggested the four corner slabs be sand blasted with the insignia of RAF, Navy, Army, & R British Legion. This suggestion was considered to be an excellent idea and was APPROVED. EP proposed as Mr. Plowright is no longer involved we approach Butterfield for support with some donations.

7. Vice Chairman's Report (Planning)

The following planning applications were considered;

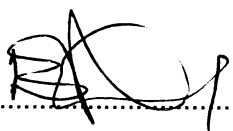
- CB/17/05668/FULL – Hambleton, Dunstable Road, Studham. LU6 2QJ
Proposed extension & alterations to existing detached garage.
Deferred to 12th February 2018
- CB/17/05822/GPDE – 64 Church Road, Studham. LU6 2QA
Erection of single storey rear extension 6m beyond the rear wall of the original dwelling, maximum height of 3m and 3m to the eaves.
Deferred to 12th February 2018
- CB/17/06002/FULL – 246 Dunstable Road, Studham. LU6 2QJ
Retrospective planning permission for the construction of a single storey garden building.
Don't condone retrospective application in general but even if this had this been considered in the normal way the Councillors have had concerns about the size and in particular the height of the building.
- CB/18/00285/FULL – 5 Oakway, Studham. LU6 2PE
New single storey rear extensions and first floor side extension following demolition of existing conservatory.
Deferred to 12th February 2018



	○ CB/18/00273/NMA – Land at Bell Cottages, Dunstable Road, Studham. LU6 2QG App CB/14/03116/FULL – dated 16/04/15, Addition of 4 Velux roof lights to the proposed shop. It is noted that the roof lights are already installed – write to planning and advise Debbie Willcox in order that she may consider whether the enforcement team should be notified. • Report from MP was approved as read – (Local Plan, NP. GI Plan endorsement) • Policies review. Deferred. • The following planning matters remain ongoing; ○ Hedgeside – proposer has spoken unofficially to Councillors, no action to date. ○ Longyards – no update from Bridgewater homes. ○ Bell Cottages – shop now being built, see note above re NMA planning application. ○ Rear of Venture – Large timber building has been noted to PC and referred to CBC. ○ Spinney Cottage – Large steel frame building has been noted to PC and referred to CBC. ○ New brick wall being built at Autumn Leaves, Church Road. Request from CBC rules around planning to determine whether permission is necessary. Similar case in Kensworth Road. ○ 106 – 126 Dunstable Road, no further application has been forthcoming. ○ Land off Dunstable Road – owner considering developing.	
8.	Councillor's Reports. a) Councillor Maxted – report for Village Hall, approved as read. b) Councillor Newland – Chair of Governors has contacted MN regarding new footpath. The Governors are backing this request and will attend the March meeting to offer their opinion. It must be remembered that the land they wish to use is Common Land and the PC have no jurisdiction over it. Special dispensation would need to be sought. c) Councillor Shute – report circulated in advance and approved as read. Note gardener – reduce hours, in new contract, annual salary remains. All expenses APPROVED. Requested CS to investigate Church lane drainage. d) Councillor Smith – Meeting with Emma Kines / Meg Bender to look at Church Lane following completion of building works. Also, to look at footpath on Dunstable Road / exit to Holywell Road. Wooden bollard knocked over. e) Councillor Wright – Defib training paperwork submitted but no response on date thus far.	
9.	Accounts for Payment. The accounts as detailed relating to January expenses were reviewed and approved for payment.	
10.	Budget Statement Period 10. The financial statement for the year to date including bank reconciliation was reviewed and accepted as correct.	
11.	Correspondence / Report from the Clerk a) Notification of investigation from PEO re. L/a to The Bell Cottages/Autumn Leaves/13 Kensworth Road. b) Village Hall – booked 16th June. Main hall not available 9th April for APM. Agreed to go ahead in small room. c) Parishioner concerns re Landscaping at Studham Nursery. Letter read to all, it was agreed that the original planning application would be re considered at the next available meeting.	
12.	The Link Notify work starting on Memorial in March, rededication 16 th June with associated celebrations. Date of next meeting.	
13.	Items for the next Agenda. Proposal for new footpath on Church Road 16 th June celebrations, ideas for additional activities. Policies review.	
14.	Date and time of next meetings. Monday 12 th February 2018 – 7pm Planning Meeting. Monday 5 th March 2018 – 7pm	

Meeting Closed a 10.08 pm

Signature:



Date: