

STUDHAM PARISH COUNCIL

Virtual Parish Council Meeting

on

Monday 1st March 2021 at 7 pm.

COUNCILLORS ARE HEREBY SUMMONED TO ATTEND

MEMBERS OF THE PRESS AND THE PUBLIC ARE WELCOME TO ATTEND

This will be an ONLINE VIRTUAL meeting (see note at the end of this notice about the process). If you wish to attend this meeting online, please see the online access details below.

23rd February 2021

J E Cooper (Studham Parish Clerk)

AGENDA

1.	APOLOGIES FOR ABSENCE
2.	DECLARATIONS OF INTEREST
3.	PUBLIC QUESTION TIME <i>(Members of the public are reminded that only electors for the Parish of Studham are permitted to put questions to the Council or make comments and must begin by stating name and address).</i>
4.	REPORT OF WARD COUNCILLORS
5.	TO CONFIRM THE MINUTES OF THE VIRTUAL MEETING HELD ON 1st FEBRUARY 2021 Any matters arising therefrom.
6.	REPORT OF THE CHAIRMAN – Councillor Wilkin a) <u>Gates and Bollards</u> – tabling of letters. b) <u>HM Land Registry Review</u> – Update of findings re Village Hall and the Playing Fields.
7.	REPORT OF THE VICE-CHAIRMAN – Councillor Poyner a) <u>New planning applications.</u> i. <u>CB/21/00507/FULL - 2 Valley Close, Studham. LU6 2QN.</u> Removal of flat roof over garage and erection of pitched roof to enable installation of hydraulic car ramp within. b) <u>Telephone Mast</u> – Update on current progress. b) <u>Other Matters</u> – i. Section 106 money and possible balances available. ii. Gardener contract – tender process.
8.	NEIGHBOURHOOD PLAN
9.	REPORT of Councillor Rashid a) <u>Asset register</u> b) <u>Crime</u> c) <u>Community Fibre Broadband</u>
10.	REPORT OF Councillor Shute a) <u>School Corner bollards.</u> b) <u>FOSC</u>
11.	REPORT OF Councillor C. Smith a) <u>Highways</u> b) <u>Playing Fields</u> c) <u>Sports & Social Club</u>
12.	REPORT OF Councillor L. Smith a) <u>Village Hall</u> – update on works.
13.	REPORT OF Councillor Wright a) <u>Defibrillator for Holywell.</u>
14.	ACCOUNTS FOR PAYMENT (Distributed) Request for approval of payments relating to February 2021 expenses.
15.	BUDGET STATEMENT PERIOD 11 (Distributed) To approve the Financial statement of income and expenditure for the year to 31 st Jan. 2021.
16.	CORRESPONDENCE a) Thank you letter from The Royal British Legion for recent donation. b) Email correspondence from Kathy Sutton re Equality Act 2010.

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17.	REPORT OF CLERK a) Reminder to Councillors of Annual Parish Meeting to be held in April. b) Update on procurement of finance management software.
18.	REVIEW ONGOING ACTIONS LIST
19.	ITEMS FOR THE NEXT PARISH LINK (online version)
20.	ITEMS FOR THE NEXT AGENDA
21.	DATE AND TIME OF FUTURE MEETINGS <i>Monday 12th April 2021 @6pm, followed by Annual Parish Meeting @ 8.15pm (virtual meetings).</i> <i>Monday 10th May 2021 @ 7pm (Annual General Meeting) (tba whether virtual or in person).</i>

ONLINE VIRTUAL MEETING PROCESS

Due to the continuing Covid-19 pandemic, the National Association of Local Councils' current advice is that local councils should not be holding meetings in person. Until such advice changes, Studham Parish Council is conducting its meetings using the ZOOM online meeting software which, if you wish to attend the virtual meeting, will be downloaded onto your computer, tablet or phone as part of the meeting log-in process.

Government regulations concerning the conduct of virtual meetings require the publication of meeting log-in details in the meeting notice. Accordingly, the weblink for the meeting is:

<https://us02web.zoom.us/j/85805303666>

In keeping with Zoom's recommended security practice, attendees will be held in the online Waiting Room until admitted by the meeting's chairman.

If you have any queries concerning the above, please contact the Chairman by 5 pm on Monday, 1st March by emailing him at bob@afromosia.com or by telephone at 07796 446031