

STUDHAM PARISH COUNCIL

Parish Council Meeting

on

Monday 14th May 2018 at 7p.m.

in the small meeting room, Village Hall, Dunstable Road, Studham.

COUNCILLORS ARE HEREBY SUMMONED TO ATTEND

MEMBERS OF THE PRESS AND THE PUBLIC ARE WELCOME TO ATTEND

4th May 2018

J E Cooper

(Studham Parish Clerk)

AGENDA

1.	TO ELECT A CAIRMAN OF THE COUNCIL FOR THE ENSUING YEAR	
2.	DECLARATION OF ACCEPTANCE OF OFFICE <i>Newly elected Chairman to sign acceptance document.</i>	
3.	TO ELECT A VICE-CHAIRMAN FOR THE ENSUING YEAR	
4.	TO APPOINT PORTFOLIO HOLDERS	
	a) Communication- The Parish Link Reports/ Welcome Pack	h) Playing fields
	b) Communications - Website & e-mail updates	i) Policies
	c) Defibrillator	j) School
	d) Highways	k) Special Projects – War Memorial & ‘prettying the village’
	e) Insurance	l) Studham Common, Triangle, Gardener Contract
	f) Neighbourhood Watch / Crime	m) Village Hall
	g) Planning including the Neighbourhood Plan	
5.	APPOINTMENT OF STANDING COMMITTEES FOR 2018/2019 a) Planning b) Road Safety	
6.	DECLARATIONS OF INTEREST (Personal and/or Prejudicial). <i>Local Authorities (Model Code of Conduct) Order 2007</i>	
7.	PUBLIC QUESTION TIME <i>(Members of the public are reminded that only electors for the Parish of Studham are permitted to put questions to the Council or make comments and must begin by stating name and address)</i>	
8.	MATTERS FOR THE CENTRAL BEDFORDSHIRE COUNCILLORS	
9.	TO APPROVE THE MINUTES OF THE MEETING HELD ON 9th APRIL 2018 <i>And any matters arising therefrom</i>	
10.	MATTERS ARISING FROM THE ANNUAL PARISH MEETING HELD ON 9th APRIL 2018	
11.	TO APPROVE THE MINUTES OF THE PLANNING MEETING HELD ON 23 RD APRIL 2018 <i>And any matters arising therefrom</i>	
12.	REPORT OF THE CHAIRMAN <i>(Report of any major happenings/concerns raised affecting Studham)</i>	
13.	REPORT OF THE VICE-CHAIRMAN <i>(Report on issues outstanding)</i> a) New application for consideration; • CB/TCA/18/00121 - Hollytrees, Swannells Wood, Studham, Dunstable, LU6 2PF • CB/18/01484/LDCE – Studham Nursery, Clements End Road, Studham. LU6 2NG <i>(Lawful Development Certificate for an Existing operation or activity including those in breach of a planning condition)</i> <i>Creation of hanging baskets using plants and soil imported to site.</i> • CB/18/01449/FULL – The Hangar, Land to the west of Mansgrove Farm, Common Road, Studham. LU6 2NL <i>Proposed replacement of hangar with Shooting Lodge.</i> b) Other Planning matters c) Insurance Renewal	
14.	PORTFOLIO HOLDER REPORTS <i>Brief report from outgoing portfolio holders - if pertinent</i>	
15.	CORRESPONDENCE Memorial Bus Shelter	
16.	POLICIES & PROCEDURES <i>To agree a meeting date for all policies to be updated & presented for ratification.</i>	

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17.	2017/2018 YEAR END ACCOUNTS (<i>External Audit for submission by 2nd July 2018</i>) a) Internal audit – acknowledgement of completion by Ray Foster and consider report. b) Section 1 – Annual Governance Statement to be approved and signed. c) Section 2 – Accounting Statements to be approved and signed.
18.	ACCOUNTS FOR PAYMENT (<i>Enclosure</i>) <i>Request for approval of payments relating to April 2018 expenses</i>
19.	BUDGET STATEMENT PERIOD 1 (<i>Financial statement of income and expenditure for the year to date, 2018/2019</i>)
20.	ITEMS FOR THE PARISH LINK REPORT
21.	REPORT OF CLERK (<i>Report on matters of importance not covered elsewhere on the agenda</i>)
22.	ITEMS FOR THE NEXT AGENDA
	DATE AND TIME OF FUTURE MEETINGS <i>4th June 2018</i> <i>2nd July 2018</i>