



General Meeting
Studham Scout HQ, Clements End Rd, Studham, Dunstable LU6 2NG
on
Tuesday 5th March 2024 at 7.00pm

COUNCILLORS ARE HEREBY SUMMONED TO ATTEND
MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND

28th February 2024

Revised 4th March 2024

Brian Mew (Clerk to Studham Parish Council)

In accordance with Public Bodies (Admission to Meetings) Act 1960 s1 (2), the Council, in consideration of the confidential nature of the business, may resolve to exclude members of the public and press from certain agenda items.

7.00pm PUBLIC PARTICIPATION – 10 MINUTES

The Parish Council set aside this time for members of the public to briefly address the council. No decisions will be made by the council during this time, decisions are made on formal agenda items only. Subjects raised by members of the public may be taken away for consideration. There will be no further public participation during the Parish Council meeting unless specifically invited by the Chair. *(Members of the public are reminded that only electors for the Parish of Studham are permitted to put questions to the Council or make comments and must begin by stating name and address).*

AGENDA

1.	APOLOGIES FOR ABSENCE (82/202324) Apologies received from Councillor Jane Jacoby.
2.	CO-OPTION OF NEW COUNCILLOR (83/202324) 2.1 To co-opt a new councillor to the current vacancy on the Parish Council. 2.2 Acceptance of office of new councillor.
3.	DECLARATIONS OF INTEREST AND DISPENSATIONS (84/202324) 3.1 To receive declarations of interest from councillors on items on the agenda. 3.2 To receive written requests for dispensations for disclosable pecuniary interests (if any). 3.3 To grant any requests for dispensation as appropriate.
4.	To approve the MINUTES OF THE MEETING HELD ON TUESDAY 6th FEBRUARY 2024 and sign as a correct record. (85/202324)
5.	REPORT OF THE CHAIRMAN – Councillor Harris (86/202324)

6.	REPORT OF PORTFOLIO HOLDERS (87/202324) Councillor Holliman – <u>Defibrillators.</u> Councillor Jacoby – <u>Salt Bins; Playing Fields/Studham Sports and Social Club Liaison; Village Hall Liaison.</u> Councillor Morrell - <u>CBC Grass & verge maintenance; Friends of Studham Common Liaison.</u> Councillor Rashid – <u>Crime; School Liaison.</u> Councillor Rushmer – <u>Footpaths; Rights of Way; Welcome Packs; Studham, Kensworth, and Whipsnade Good Neighbours (SKAW) Liaison.</u>
7.	REPORT OF WARD COUNCILLORS (88/202324)
8.	PLANNING APPLICATIONS – To review and comment on new planning applications received from Central Bedfordshire Council. (89/202324) i. CB/24/00276/FULL - 50 Holywell Road, Studham, Dunstable, LU6 2PD - Erection of part two storey, part single storey front extension and two storey side and rear extensions. Central Bedfordshire Council Planning Pages
9.	PARISH COUNCIL POLICIES (90/202324) To review and approve the following Parish Council Policies for 2024/25: i. Code of Conduct ii. Financial Regulations iii. Complaints Procedure iv. Standing Orders v. Disciplinary Policy vi. Equality and Diversity Policy vii. Expenses Policy viii. Grievance Policy ix. Health and Safety Policy x. Sickness Absence Policy xi. Fixed Assets Policy
10.	ANNUAL PARISH MEETING (91/202324) To update regarding the Annual Parish Meeting.
11.	TREE PLANTING (92/202324) To consider tree planting initiatives in the parish.
12.	BANK RECONCILIATION (93/202324) To approve Bank Reconciliation for year to 29 th February 2024.
13.	BUDGET STATEMENT (94/202324) To approve the financial statement of income and expenditure for the year to 29 th February 2024. There are no accounts awaiting approval for February 2024.
14.	CORRESPONDENCE (95/202324) To receive Correspondence circulated to Councillors prior to meeting: - Central Bedfordshire Council (CBC) – Adult Social Care Services Consultation - CBC – Recycling Coffee Pods - CBC- Community Grant Fund Allocations - CBC – Home to School Transport Consultation - CBC – Electric Vehicle Charging Pilot - National Association of Local Councils (NALC) - Newsletter
15.	REPORT OF CLERK (96/202324) a) Acquiring a .gov domain b) Archiving c) Audit Arrangements 2024
16.	ITEMS FOR THE NEXT PARISH LINK (97/202324)
17.	ITEMS FOR THE NEXT AGENDA (98/202324)

18.	DATE AND TIME OF FUTURE MEETINGS (99/202324) Annual Parish Meeting Tuesday 30th April 2024 at 6.00pm Annual Parish Council Meeting Tuesday 7th May 2024 at 7.00pm Both at Studham Scout HQ Clements End Rd, Studham, Dunstable LU6 2NG
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