



**General Meeting**  
**Studham Scout HQ, Clements End Rd, Studham, Dunstable LU6 2NG**  
**on**  
**Tuesday 6<sup>th</sup> February 2024 at 7.00pm**

**COUNCILLORS ARE HEREBY SUMMONED TO ATTEND**  
**MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND**

31<sup>st</sup> January 2024

**Brian Mew (Clerk to Studham Parish Council)**

In accordance with Public Bodies (Admission to Meetings) Act 1960 s1 (2), the Council, in consideration of the confidential nature of the business, may resolve to exclude members of the public and press from certain agenda items.

**7.00pm PUBLIC PARTICIPATION – 10 MINUTES**

The Parish Council set aside this time for members of the public to briefly address the council. No decisions will be made by the council during this time, decisions are made on formal agenda items only. Subjects raised by members of the public may be taken away for consideration. There will be no further public participation during the Parish Council meeting unless specifically invited by the Chair. *(Members of the public are reminded that only electors for the Parish of Studham are permitted to put questions to the Council or make comments and must begin by stating name and address).*

**AGENDA**

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| 1. | <b>APOLOGIES FOR ABSENCE (58/202324)</b><br>Apologies received from Councillor Susan Holliman.                                                                                                                                                                                                                     |
| 2. | <b>CO-OPTION OF NEW COUNCILLOR (59/202324)</b><br>To co-opt a new councillor to one of the two current vacancies on the Parish Council.                                                                                                                                                                            |
| 3. | <b>ACCEPTANCE OF OFFICE NEW COUNCILLOR (60/202324)</b>                                                                                                                                                                                                                                                             |
| 4. | <b>DECLARATIONS OF INTEREST AND DISPENSATIONS (61/202324)</b><br>3.1 To receive declarations of interest from councillors on items on the agenda.<br>3.2 To receive written requests for dispensations for disclosable pecuniary interests (if any).<br>3.3 To grant any requests for dispensation as appropriate. |
| 5. | To approve the <b>MINUTES OF THE MEETING HELD ON TUESDAY 2<sup>ND</sup> JANUARY 2024</b> and sign as a correct record. <b>(62/202324)</b>                                                                                                                                                                          |
| 6. | <b>REPORT OF THE CHAIRMAN – Councillor Harris (63/202324)</b>                                                                                                                                                                                                                                                      |

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| 7.  | <b>REPORT OF PORTFOLIO HOLDERS (64/202324)</b><br>Councillor Holliman – <u>Defibrillators</u> .<br>Councillor Jacoby – <u>Salt Bins; Playing Fields/SSSC</u> ;<br>Councillor Rashid – <u>Crime; School Liaison. FOSC Liaison</u><br>Councillor Rushmer – <u>Footpaths; Rights of Way; Welcome Packs; SKAW</u> .                                                                                                                                                  |
| 8.  | <b>REPORT OF WARD COUNCILLORS (65/202324)</b>                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 9.  | <b>PLANNING APPLICATIONS</b> – To review and comment on new planning applications received from Central Bedfordshire Council. <b>(66/202324)</b><br>i. <b>CB/24/00105/FULL - Setter Braes, Dunstable Road, Studham, Dunstable, LU6 2QJ</b> – Replacement dwelling. <a href="#">Central Bedfordshire Council Planning Pages</a>                                                                                                                                   |
| 10. | <b>PLANNING APPLICATION CB/24/00144/TDM – TELECOMMUNICATIONS MAST, WHIPSNAD WILD ANIMAL PARK (67/202324)</b><br>To review and comment on this Planning Application. <b>Note: Studham PC is not a Statutory Consultee for this application.</b> <a href="#">Central Bedfordshire Council Planning Pages</a>                                                                                                                                                       |
| 11. | <b>INTERNAL AUDIT 2023/24 INTERIM AUDIT REPORT (68/202324)</b><br>To receive the Interim Audit report from April Skies Accounting.                                                                                                                                                                                                                                                                                                                               |
| 12. | <b>RISK ASSESSMENT 2024/25 (69/202324)</b><br>To approve the Risk Assessment and Risk Register for 2024/25.                                                                                                                                                                                                                                                                                                                                                      |
| 13. | <b>STUDHAM VILLAGE HALL – RESPONSIBILITIES (70/202324)</b><br>To consider the position regarding responsibilities in respect of Studham Village Hall.                                                                                                                                                                                                                                                                                                            |
| 14. | <b>ANNUAL PARISH MEETING (71/202324)</b><br>To approve the date and format for the Annual Parish Meeting.                                                                                                                                                                                                                                                                                                                                                        |
| 15. | <b>CENTRAL BEDFORDSHIRE COUNCIL – BIODIVERSITY INITIATIVES (72/202324)</b><br>To consider a response.                                                                                                                                                                                                                                                                                                                                                            |
| 16. | <b>D DAY 80<sup>TH</sup> ANNIVERSARY (73/202324)</b>                                                                                                                                                                                                                                                                                                                                                                                                             |
| 17. | <b>ACCOUNTS FOR PAYMENT (74/202324)</b><br>To approve accounts for payment for January 2024.                                                                                                                                                                                                                                                                                                                                                                     |
| 18. | <b>BANK RECONCILIATION (75/202324)</b><br>To approve Bank Reconciliation for year to 31 <sup>st</sup> January 2024.                                                                                                                                                                                                                                                                                                                                              |
| 19. | <b>BUDGET STATEMENT (76/202324)</b><br>To approve the financial statement of income and expenditure for the year to 31 <sup>st</sup> January 2024.                                                                                                                                                                                                                                                                                                               |
| 20. | <b>CORRESPONDENCE (77/202324)</b><br>To receive Correspondence circulated to Councillors prior to meeting:<br>BATPC – Section 137 Expenditure limit<br>CBC – Local Plan Workshops<br>CBC – MMR Information<br>CBC – Biodiversity Initiatives<br>CBC – Retention of Studham Payphone<br>Chiltern Conservation Board – Latest News<br>NALC – Newsletter<br>Open Spaces Society – January News<br>Slip End PC – Councillors’ Evening 26 <sup>th</sup> February 2024 |
| 21. | <b>REPORT OF CLERK (78/202324)</b><br>a) Acquiring a .gov domain                                                                                                                                                                                                                                                                                                                                                                                                 |
| 22. | <b>ITEMS FOR THE NEXT PARISH LINK (79/202324)</b>                                                                                                                                                                                                                                                                                                                                                                                                                |
| 23. | <b>ITEMS FOR THE NEXT AGENDA (80/202324)</b>                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 24. | <b>DATE AND TIME OF FUTURE MEETINGS (81/202324)</b><br><b>Tuesday 5<sup>th</sup> March 2024 at 7.00pm</b><br><b>Studham Scout HQ Clements End Rd, Studham, Dunstable LU6 2NG</b>                                                                                                                                                                                                                                                                                 |